

MINUTES OF THE MEETING OF THE VILLAGE OF BEAR CREEK COMMISSIONERS June 16, 2026

1) Call to Order

The meeting was called to order at 7:02 PM.

2) Roll Call

Mayor Pro-Tem Brushwood and Commissioner Brackenridge are present. Mayor Bohm is absent.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics.

No action may be taken by the City during Citizens Comments.

Table

4) Approval of Minutes from May 19, 2026 Commissioners Meeting.

Mayor Pro-Tem Brushwood makes a motion to approve May 19, 2026 minutes as submitted. Commissioner Brackenridge seconds. Motion is approved unanimously.

5) Discussion and possible action in regard to reviewing 2025- 2026 budget and actual expenditures.

The Council has a general discussion. No action taken.

6) Consent Agenda- the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

- A. Approve payment to Friendship Creekside Fellowship \$50.00 for 6/16/2026 VOBC Commissioners meeting in Annex.**
- B. Approve payment to Hays Central Appraisal District \$145.24 for 3rd Quarter 2026. Invoice dated 5/18/2026.**
- C. Approve payment to Gilpin Engineering \$4,018.75 for Invoice #VBC-2026-04 dated 5/1/2026.**
- D. Approve payment to Gilpin Engineering \$1,925.00 for Invoice VBC-2026-02 dated 6/7/2026.**
- E. Approve reimbursement to Kathryn Rosenbluth \$699.64 for \$77175 postage stamps and \$621.89 annual QuickBooks renewal.**
- F. Approve payment to Montemayor Britton Bender Carey PC \$2,050.00 for final audit payment. Invoice #26-3615.**
- G. Approve payment to Dustin Stiegemeier \$2,000.00 for VOBC Right of Way Mowing. Invoice #01 dated 6/13/2026.**

Commissioner Brackenridge makes a motion to approve the consent agenda as read. Mayor Pro-Tem Brushwood seconds. Motion is approved unanimously.

7) New Business

- A. Discussion and possible action regarding WTCPUA water line application for 8107 Bear Creek Dr, owner Aaron Naft.**

The Council has a general discussion. Commissioner Brackenridge makes a motion to approve the WTCPUA water line application with the condition of adding these two advisory comments per Ryan Bell with Gilpin Engineering email dated 6/3/2026.

1. Open cut trenching across Bear Creek Dr is not proposed and not approved for this location.
2. All areas within the ROW shall be restored to their existing condition post construction.

Mayor Bohm to provide an approval letter to the applicant, John Camarillo with WTCPUA. Pro-Tem Brushwood seconds. Motion is approved unanimously.

B. Discussion and possible action regarding the 7/4/2026 maturity date for the 4-month Prosperity Bank CD #0717.

The Council has a general discussion. Mayor Pro-Tem Brushwood makes a motion authorizing Prosperity Bank roll CD #0717 to a new 4-month term at the best interest rate available. Commissioner Brackenridge seconds. Motion is approved unanimously.

C. Discussion and possible action regarding updated VOBC Driveway Ordinance. 2026.

Gilpin Engineering hasn't provided an updated VOBC Driveway Ordinance. The Council has a general discussion. Item Tabled.

D. Discussion and possible action to review and approve draft of Village of Bear Creek 10/1/2024-9/30-2025 financial audit prepared by Montemayor Britton Bender Carey PC.

The Council has a general discussion. Mayor Pro-Tem appreciates the General Fund Budgetary Comparison Schedule included in the audit (page 15). A helpful tool for future budgeting. Mayor Pro-Tem makes a motion to approve the 10/1/2024 – 9/30/2025 draft audit prepared by Montemayor Britton Bender Carey PC. Commissioner Brackenridge seconds. Motion is approved unanimously.

8) Old Business

A. Discussion and possible action regarding the VOBC Commissioner Meeting dates and summer vacation schedules.

The Council has a general discussion. The City Secretary will investigate rescheduling the Tuesday, July 14, 2026 Commissioners Meeting to Tuesday, July 28, 2026.

B. Discussion and possible action regarding VOBC newsletter for June/July.

Mayor Pro-Tem suggests updating this item to VOBC newsletter for July/August. Item Tabled.

C. Discussion and possible action regarding a VOBC roads and Right of Way. Including but not limited to the culvert at 8200 N Madrone Trl, owner Devin Cox and the new driveway at 8107 Bear Creek Dr, owner Aaron Naft.

The Council has a general discussion on the Right of Way mowing and edging job and are pleased with the work performed by Dustin Stiegemeyer.

The Council has a general discussion on the culvert at 8200 Madrone Trl. Mayor Bohm requested Gilpin Engineering review the owner's complaint. Council action is predicated on Engineering review.

The Council has a general discussion regarding the driveway permit application at 8107 Bear Creek Dr. Application requires a refundable deposit of \$1,500.00. Applicant submitted a \$250.00 check toward the \$1,500.00 fee. Glen Ragan VOBC Driveway Administrator informed applicant the \$1250.00 balance would need to be paid prior to the pre-pour inspection. The Council has a general discussion and concurs with Glen Ragan. City Secretary will communicate with the applicant, Dale Thornton and owner Aaron Naft.

D. Discussion and possible action regarding VOBC records and fire recovery. action. Table.

9) Announcements

A. Next VOBC Commissioners Meeting is Tuesday, July 14, 2026 at 7:00 PM at

Friendship Creekside Fellowship, 14455 FM 1826, Austin, TX 78737.

City Secretary is looking into rescheduling Tuesday, July 14, 2026 Commissioners Meeting to Tuesday, July 28, 2026.

10) Adjournment

The meeting adjourned at 7:52 PM

Submitted on June 20, 2026 by Kathryn Rosenbluth

Approved on 7/28/2026

By *Kathryn Rosenbluth*

Kathryn Rosenbluth, City Secretary