

# **MINUTES OF THE MEETING OF THE VILLAGE OF BEAR CREEK COMMISSIONERS April 18, 2023**

## **1) Call to Order**

The meeting was called to order at 7:02 PM

## **2) Roll Call**

Mayor Bohm and Commissioner Brushwood are present. Commissioner Brackenridge is absent.

## **3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

Kathryn Rosenbluth shared the recent death of Joel Despain, a long-standing member of the community. Mark Bohm added he was fairly active with the Village and HOA and he will be sorely missed.

## **4) Approval of Minutes from April 19, 2021 Commissioners Meeting.**

Table, minutes are not complete.

## **5) Approval of Minutes from April 19, 2022 Commissioners Meeting.**

Table, minutes are not complete.

## **6) Approval of Minutes from March 21, 2023 Commissioners Meeting.**

Commissioner Brushwood requests the following changes. New Business #A: add the word 'include' to their plan is for 39 acres of Silver Spur Ranchettes and does not 'include the 5-acre tract. And Old Business #C: change Brushwood will discuss 'not' mulching to Brushwood will discuss 'the' mulching. Old Business #D add 'it' to Their looking into it. Mayor Bohm makes a motion to approve the March 21, 2023 minutes as amended. Commissioner Brushwood seconds. Motion passes unanimously.

## **7) Discussion and possible action in regard to reviewing 2022- 2023 budget and actual expenditures.**

Commissioner Brushwood asks why we budgeted \$4,000.00 for election services.

Answer: Budget was approved August 16, 2022, which was an election year.

Commissioner Brushwood asks if we need to supplement the budgeted amount of

\$1,000.00 for Payroll Expenses. Answer: No the majority of payroll expenses is paid in January to IRS. The \$1,000.00 budgeted amount is sufficient.

Commissioner Brushwood asks what the budgeted amount \$500.00 for workshops is for.

Answer: Typically, that covers registration fee for Texas Workforce Commission workshops; available to any member of council. For many years the State required

the City Bookkeeper to take the TWC Public Investment Fund workshop and be certificated every two years. The State removed that requirement +\ 8 years ago.

**8) Consent Agenda- the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

- a. Approve payment to Friendship Creekside Fellowship \$50.00 for 4/18/2023 VOBC Commissioners meeting in the Annex.**

Commissioner Brushwood makes a motion to approve the Consent Agenda as read.

Mayor Bohm seconds. Motion is approved unanimously.

**9)New Business**

**A) Discussion and possible action regarding the VOBC/TDS Annual Trash Clean Up held on Saturday, March 25, 2023.**

Kathryn Rosenbluth reports that over all the cleanup day was a success. At 9 AM she arrived at Niles Cove the TDS Representative was on site with the Trash Compactor. He informed her the Roll Off should arrive in an hour. Due to the delay, it gave her an opportunity to discuss the location for the Roll Off in the cul-de-sac. TDS Representative agreed and had questions as to what materials were allowed and prohibited. She reviewed that with him and relocated the allowed and prohibited sign, so it would be visible. The Niles Cove Roll Off arrived by 10 AM. She then went to the Madrone Cr location. At 9 AM the Madrone Cr location had a Roll Off (however wasn't positioned for easy access) and the TDS Representative with the Trash Compactor arrived late; by 9:20 AM. The Madrone Cr location had a line all morning. The Niles Cove location wasn't as busy. By 1PM the Niles Cove Trash Compactor was  $\frac{3}{4}$  full; and quite a bit in the Roll Off. The Madrone Cr location the Trash Compactor was full and not much in the Roll Off. TDS Representative at Niles Cove swept the cove. TDS Representative at Madrone Cr didn't come with a broom to sweep the Circle. Kathryn swept it clean. The feedback she got is that neighbors weren't aware of the event. Even though we had event signs at the entrances a week prior and postings on BCO Facebook page. Maybe next year we should consider mailing out notices. Mayor Bohm recollects TDS would send the TDS/VOBC Clean Up day mailer along with the annual TDS mulch coupon. Suggests we bring that up with our TDS Representative, Frankie Bates, when we discuss the upcoming TDS contract renewal.

**10) Old Business**

**A) Discussion and possible action regarding, and not limited to, the sale and development of Lang Family Ranches properties: Lot 5, Section 3, Bear Creek Oaks (5.06 acres) and the adjoining Lot 8, Silver Spur Ranchettes (39.13 acres) aka Mission Oaks Condominiums both in Hays County.**

Mayor Bohm said he's aware of a lot of Facebook and other activities in opposition of the Mission Oaks Condo development. Bill Wagner, Silver Spur Ranchette resident, is the

main force behind the “Neighbors of Silver Spur Ranchettes” who presented a summary of concerns and communications to Hays County Commissioners Court on March 28,2023. Concerns include but not limited to: Fire Safety/Response, Water quality, the Edwards Aquifer and City of Austin/ETJ regulatory requirements The summary includes a petition requesting 1) The Hays County Fire Marshall to review and approve or reject the Mission Oaks Condominium Development plan with regards to International Fire Code Appendix D adopted by Hays County in 2019, Specifically, the number of allowable dwellings in an area with a single means of ingress/egress. 2) They Hays County Transportation department to inspect, evaluate, and make any necessary enhancements to upgrades to Kit Carson Drive and Davy Crockett Drive before development construction begins. At present Hays County Commissioners Court has removed the item from their docket.

**B) Discussion and possible action regarding the Coronavirus Local Fiscal Recovery Fund (CLFRF) program and VOBC use of allocated funds.**

Table.

**C) Discussion and possible action regarding West Travis County Public Utility Agency (WTCPUA) \$3,500.00 proposal to model the Village water line around North Madrone Trl creating a looped system through the VOBC. The model to define what line size is needed and the expected pressures.**

Mayor Bohm states if we are going to have citizens vote on a bond measure or tax anticipation note. He believes we can break it up into tax districts within the city. A possible approach would be a North Madrone Trl tax district and a Bear Creek Drive tax district. He doesn't know if it's something you used to be able to do, or if it's still available. But is an approach we should consider. If yes, we could havet community meetings in people's homes to generate interest and get feedback. Those taxed would be homeowners that don't have a water pipe running along their street. Besides installing a new line to make the loop we need to know if the aged existing line requires replacement. Council has a general discussion about what the potential cost could be for an individual homeowner.

**D) Discussion and possible action regarding Village of Bear Creek roads and Right of Way.**

Commissioner Brushwood spoke to Pete with Garcia Tree Service who said he should be top in his queue in +/- 10 days. City Secretary confirmed we have his current W9 form and Insurance. Commissioner Brushwood feels we have a good 3 days of work at \$2,200.00/ day which would be \$7,000.00 well within the approved amount.

**E) Discussion and possible action regarding improving traffic safety at the two VOBC intersections FM1826 at N Madrone Trl and Bear Creek Dr and FM1826 and 45 W. Including but not limited to 1826 Neighborhood Coalition. (Commissioner Brushwood)**

Mayor Bohm spoke to Willie Zamora with TX Dot who confirmed they did the VOBC counts. They had a camera up on a tripod at both entrances. Now that they've collected the data, they need some time to process it. Hopefully we'll have something for the next meeting.

**F) Discussion and possible action regarding opening a new VOBC interest bearing asset account.**

City Secretary reports the Prosperity Bank needs a legible copy of Commissioner Brushwood's photo ID and for us to provide the dollar amount for the CD. City Secretary provides account balances and information on future tax revenue. Suggests if we want to keep \$100,000.00 liquid, we could take \$374,000.00 and open a 7 month CD. City Secretary recommends all members of council and herself be signers on the CD. The council agrees. Mayor Bohm makes a motion that we transfer \$374,000.00 into a 7-month CD with Prosperity Bank. Commissioner Brushwood seconds. Motion is approved unanimously. City Secretary asks Council to keep their eyes open for DocuSign Request from Prosperity Bank.

**G) Discussion and possible action regarding Driveway Ordinance #190218.001**

Table

**H) Discussion and possible action regarding Covid-19 Hays County Disaster Order, the Governors Orders and VOBC.**

Mayor Bohm got an email today notifying Village of Bear Creek that Governor Abbott has extended Texas COVID Declaration.

**I) Discussion and possible action regarding VOBC records and fire recovery.**

**(Mayor Bohm)**

Table

**I) Discussion and possible action regarding Village of Bear Creek web site maintenance.**

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**11) Announcements**

**A) Next VOBC Commissioners Meeting is Tuesday, May 16, 2023 at 7:00 PM  
at Friendship Creekside Fellowship, 14455 FM 1826, Austin, TX 78737.**

**12) Adjournment**

The meeting adjourned at 7:49 PM

Submitted on May 13, 2023 by Kathryn Rosenbluth

Approved on 5/16/2023

By *Kathryn Rosenbluth*

Kathryn Rosenbluth, City Secretary