

# **MINUTES OF THE MEETING OF THE VILLAGE OF BEAR CREEK COMMISSIONERS November 15, 2022**

## **1) Call to Order**

The meeting was called to order at 7:01 PM

## **2) Roll Call**

Mayor Bohm, Commissioner Brushwood and Commissioner Brackenridge are present.

## **3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

Mark Bohm shared that a few weeks ago he was arriving home and saw a suspicious vehicle leaving his entrance. He turned and followed the vehicle from N Madrone Trl onto FM1826; and when the vehicle turned right on Bear Creek Dr the driver then pulled over. He got out of his vehicle and approached. The woman, visibly shaken, introduced herself as a Hays County Appraisal Division employee and explained she's doing on site property inspections.

Mark Bohm shared a letter a property owner adjacent to Lang Family Ranches property in Silver Spur Ranchettes received dated November 7, 2022 which announced the proposed Mission Oaks Condominium Development Agreement is scheduled to be heard at Hays County Commissioners Court on November 22, 2022. Upon further investigation the notice was sent in error as the Mission Oaks Condominium Development was scrapped due to the buyers withdrawing from purchase contract. Mark Bohm intends to contact Walt Smith and ask why Village of Bear Creek wasn't included as an entity to notify

## **4) Approval of Minutes from April 19, 2021 Commissioners Meeting.**

Table, minutes are not complete

## **5) Approval of Minutes from April 19, 2022 Commissioners Meeting.**

Table, minutes are not complete

## **6) Approval of Minutes from October 18, 2022 Commissioners Meeting.**

Mayor Bohm makes a motion to approve October 18, 2022 minutes as presented.

Commissioner Brackenridge seconds. Motion passes unanimously.

## **7) Discussion and possible action in regard to reviewing 2022- 2023 budget and actual expenditures.**

Table. City Bookkeeper doesn't have the 2022 -2023 budget vs actual available; but certifies all expenses on the agenda are budgeted for.

## **9) Consent Agenda- the following may be acted upon in one motion. A**

**Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

- a. Approve payment to Friendship Creekside Fellowship \$50.00 for**

**11/15/2022 VOBC Commissioners meeting in the Annex.**

- b. Approve payment to Knight Law Firm \$930.00 for September 2022 attorney services. Invoice #4409 dated 9/29/22.**

Mayor Bohm makes a motion to approve the Consent Agenda as read.

Commissioner Brackenridge seconds. Motion is approved unanimously.

**9)New Business**

- A) Action to Oath into office the Mayor and City Commissioners for two-year term: November 2022 to November 2024**

**Mark Bohm Office of Mayor, Village of Bear Creek**

**Allen Brushwood City Commissioner, Village of Bear Creek**

**Trent Brackenridge City Commissioner, Village of Bear Creek**

Commissioner Brushwood oaths into office Mayor Elect Mark Bohm.

Mayor Mark Bohm oaths into office Allen Brushwood, City Commissioner

Mayor Mark Bohm oaths into office Trent Brackenridge, City Commissioner

- B) Discussion and possible action regarding opening a new VOBC Savings account.**

Council has general discussion regarding opening a new account for funds in excess of \$250,000.00 at Prosperity Bank. Suggest City Secretary reach out to Prosperity Bank and see if they have any recommendations or a partner institution. The council agrees a new account should be an interest bearing savings, money market and/or CD with no maintenance fee.

- C) Discussion and possible action to change the date of the December 19, 2022 Commissioners Meeting. (Bohm)**

Council has a general discussion to move the December Commissioners Meeting to either Tuesday, December 13, 2022 or Tuesday, December 30, 2022. City Secretary to contact Friendship Creekside Fellowship and confirm meeting space is available; the preferred date is Tuesday, December 13, 2022. Once the date is confirmed Mayor Bohm will prepare the 2023 Subdivision Calendar.

- D) Discussion and possible action to discuss the November 8, 2022 General Election Ballot including notifications a race was cancelled due to unopposed positions. (Bohm)**

November 8, 2022 ballot included notification of races cancelled due to no opposition. Village of Bear Creek wasn't included on the ballot cancellation notification. Jennifer Doinoff, Hays County Elections Administrator confirmed the Village of Bear Creek didn't execute the Hays County Election Agreement and pay the required fees. Without that agreement, there is no cancellation notice on the ballot. For future election Commissioners request we ask if we had executed the Hays County Election Agreement and cancelled the election due to no opposition. Would we get a rebate or are the election agreement fees one directional?

## **10) Old Business**

### **A) Discussion and possible action regarding the Cononavirus Local Fiscal Recovery Fund (CLFRF) program and VOBC use of allocated funds.**

Table

### **B) Discussion and possible action regarding West Travis County Public Utility Agency (WTCPUA) \$3,500.00 proposal to model the Village water line around North Madrone Trl creating a looped system through the VOBC. The model to define what line size is needed and the expected pressures.**

At the October Commissioners Meeting VOBC Council approved expenditure to WTCPUA for \$3,500.00. To date we've not received an invoice or instruction from Chad Gilpin on how to proceed. Chad explained WTCPUA is contracting this out and he's requested information needed to proceed. Mayor Bohm makes a motion to approve a \$2,000.00 expenditure for use as a deposit. Commissioner Brushwood seconds. Motion is approved unanimously. City Secretary added prior to issuing payment we need the contractor's invoice and W9.

### **C) Discussion and possible action regarding Village of Bear Creek roads and Right of Way.**

Council has general discussion regarding road conditions. All agree the Bear Creek drive entrance at FM 1826 could use some work removing the lip. And expect the fix requires hot mix asphalt. Commissioner Brushwood spoke to Johnny with TX Road Repair and Patches about availability and he's looking at his schedule.

### **D) Discussion and possible action regarding improving traffic safety at the two VOBC intersections FM1826 at N Madrone Trl and Bear Creek Dr and FM1826 and 45 W.**

**1) Including but not limited to 1826 Neighborhood Coalition. (Commissioner Brushwood)**

Table. Commissioner Brushwood has no update.

**E) Discussion and possible action regarding Covid-19 Hays County Disaster Order, the Governors Orders and VOBC.**

Mayor Bohm hasn't received an update from Hays County. Recommends we remove this item from future agendas.

**F) Discussion and possible action regarding VOBC records and fire recovery. (Mayor Bohm)**

Table

**G) Discussion and possible action regarding Village of Bear Creek web site maintenance.**

Table

**11) Announcements**

**A) Next VOBC Commissioners Meeting is Tuesday, December 19, 2022 at 7:00 PM at Friendship Creekside Fellowship, 14455 FM 1826, Austin, TX 78737.**

As noted earlier in the meeting the December Commissioners meeting will be moved to either Tuesday, December 13, 2022 or Tuesday, December 30, 2022.

**12) Adjournment**

The meeting adjourned at 8:14 PM

Submitted on December 11, 2022 by Kathryn Rosenbluth

Approved on \_\_12/13/2022\_\_\_\_\_

By *Kathryn Rosenbluth*  
Kathryn Rosenbluth, City Secretary