

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
July 19, 2021**

1) Call to Order

The meeting was called to order 7:00 pm.

2) Roll Call

Mayor Bohm, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Mayor Bohm informs council on Friday night on 7/16/2021 a substantial fire took place in the City Secretary's garage. City records from incorporation to date were stored in said garage. All are lost. City Secretary left voice message with legal counsel over the weekend. Today Mayor Bohm called Texas Municipal League and waiting for a response. City Secretary acknowledged and praised Hays County Volunteer Fire Department for their quick response and saving 95% of their home. Unfortunately, the garage and vehicles are 100% loss.

4) Approval of Minutes from April 19, 2021 Commissioners Meeting.

Table. The meeting minutes are not available.

5) Approval of Minutes from May 17, 2021 Commissioners Meeting.

Table. The meeting minutes are not available.

6) Approval of Minutes from June 21, 2021 Commissioners Meeting.

Mayor Bohm makes motion to approve June 21, 2021 Commissioners Meeting minutes with the following corrections: 1) #9. A change "Mayor Bohm has not update from Epi Gonzales" to "Mayor Bohm has received no update from Epi Gonzales" 2) spelling correction #9. G correct "not paining all cuts" to "not painting all cuts". Commissioner Burns seconds. Motion is approved unanimously.

7) Discussion and possible action in regard to reviewing 2020 -2021 budget and actual expenditures.

City Secretary will investigate why payroll expenses increased more than budgeted and report back next month.

8) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.,

A. Approve payment to Knight Law Firm \$750.00 for March attorney services. Invoice #3033 dated 7/14/2021.

B. Approve payment to Texas Road Repair Inc \$1,800.00 for road repair of shoulders and alligatored areas on Bear Creek Dr. Invoice #1495 dated 6/25/2021.

C. Approve payment to Jose Lawn Care \$1,400.00 for mowing the Right of Way. Invoice dated 7/11/2021.

Mayor Bohm makes motion to approve the Consent Agenda as read. Commissioner Brushwood seconds. Motion is approved unanimously

9) Old Business

A. Discussion and possible action regarding improving traffic safety at the two FM 1826 intersections at N Madrone Trl and Bear Creek Dr and FM1826 and 45W.

Mayor Bohm has received no update from Epi Gonzales, TX DOT. After school starts he will request TX DOT perform a new traffic study. And include a study to measure the time people have to wait to turn on to FM 1826 from N Madrone Trl and Bear Creek Dr. (He personally was stopped three cars back and waited over 18 minutes to turn left onto FM1826 on a weekday at 5:30pm) Of the opinion if your waiting greater than 10 minutes you may take more risks pulling out onto FM1826. Commissioner Brushwood added as frustration levels increase drivers tend greater risks. Jim Bellevue recommends reaching out to our state level representative; maybe request a representative on the controlling committee for TX DOT. Mayor Bohm thanked him for the good suggestion and noted he has reached out to our House Representative Erin Zweiner.

B. Discussion and possible action regarding updating the Subdivision Ordinance #180820.002. Include but not limited to modifying Section 10 General Requirements g.5 changing Driveway Ordinance #060821.002 to Driveway Ordinance #190218.001.

Mayor Bohm said we recently received an updated document. Though you may not have had an opportunity to review the document in your packet. He spent many hours reviewing and pointed out the following:

Pg 2: Definition of terms, staff, municipal authority. Some areas call for a City Manager or City Administrator; since we don't have either; recommend that be modified to City Staff and/or City Council.

Pg 14. Section II: Short Form Final Plat: he likes the idea of providing a simple path; but feel this would create quite a bit of confusion.

50 acres drainage is updated to 64 acres drainage

Suggests adding to fee structure 1 hr Engineering fee on for Engineer review of all Preliminary Plats and Final Plats. Council agrees.

Mayor Bohm will send an edited version for review and feedback.

C. Discussion and possible action regarding Driveway Ordinance #190218.001. Not limited to updating the Ordinance and its association to the Subdivision Ordinance.

Table.

D. Discussion and possible action regarding Covid-19 Hays County Disaster Order and VOBC.

Mayor Bohm reads a Hays County Covid-19 report dated 7/19/2021. No delta variant cases. 73 new lab confirmations. 7 new hospitalizations. 5 new hospital discharge. 20 recovered. Numerous locations in the Hays County where you can get vaccinated. At this time Hays County Driftwood Voluntary Fire Dept is not allowing open meetings in their community room.

E. Discussion and Possible action on how to address non-permitted driveways. (Bohm)

Mayor Bohm said we've seen positive results with the method we put in place a few months ago: Writing the homeowner a letter (verbiage approved by legal counsel) notifying them of non-compliance and how to bring into compliance. So far property owners have complied by completing an application (including fee). Glen Ragan reviews and property owner brings into compliance. Currently 8011 Niles Cove installed an asphalt driveway without permit. A letter will be going out to them this week.

F. Discussion and possible action regarding Village of Bear Creek roads and Right of Way.

Mayor Bohm reports that VOBC Engineer, Chad Gilpin, is still working on bids on our behalf for a concrete contractor. The speed limit sign on heading south N Madrone Trl (near More Happy Trails) is hanging by one screw. And the stop sign at FM 1826 and N Madrone Trail is banged up / address signs on 'T' top are mangled. City Secretary said for the FM1826 sign we need to notify TX DOT. TX DOT manages all signage on FM 1826.

Commissioner Brushwood provided update regarding mowing. Jeffrey Raffaele declined to the opportunity to mow VOBC Right of Way. He extended the offer to Jose Gonzalez with Jose Lawn Service. Jose too does residential mowing in VOBC. Jose accepted and did the work in 1.5 days with a crew of 4. Commissioner Brushwood said overall they did a fine job. Though a few places he wished they went a little deeper off the side of road.

Commissioner Brushwood said TX Road Repair completed work on Bear Creek Drive (FM1826 to the end of Bear Creek Dr). He wants to review roads again in a couple months and determine if crack fill or additional road base is needed.

G. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

No new information. Mayor Bohm suggests we remove from future agendas. Commissioner Brushwood agrees.

H. Discussion and possible action regarding Village of Bear Creek web site maintenance.

City Secretary shared that Roland Williams fixed the document duplication issue. Now the VOBC web site has no duplications. Williams works on web site when he has spare time. Yes, he still intends to upload pictures.

10) Announcements

A. Next VOBC Commissioners Meeting is scheduled for Monday, August 16, 2021 7:00 PM. Possible Webex Meeting or Location To Be Determined.

B. Next VOBC/TDS Annual Trash Collection Day is Saturday, September 25, 2021. 9:00 AM to 1:00 PM.

C. VOBC Low Water Crossing dedication ceremony to Erin Foster will be held Saturday, October 2, 2021 at 1:00 PM at the Low Water Crossing.

11) Adjournment

The meeting adjourned at 8:35 PM

Submitted on August 15, 2021 by Kathryn Rosenbluth.

Approved on _____

By *Kathryn Rosenbluth*
Kathryn Rosenbluth, City Secretary