

MINUTES OF THE SPECIAL MEETING OF THE VILLAGE OF BEAR CREEK COMMISSIONERS April 13,2020

1) Call to Order

The meeting was called to order 7:19 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are in attendance.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

None.

4) Discussion and possible action in regard to reviewing 2019- 2020 budget and actual expenditures.

Table.

5) New Business

A. Discussion and possible action to operate, navigate and record virtual Zoom open meeting.

Purpose of this Special Meeting is to familiarize ourselves with the Zoom meeting platform so we can efficiently operate VOBC Commissioner Meetings via Zoom due to Covid-19.

Commissioner Brushwood accessed this Zoom meeting on his I phone. He is having technical difficulty accessing it from his computer; but working on it now.

Meeting agenda and VOBC web site will contain web link and meeting ID. Recommends council and city secretary log in 5 minutes prior to set meeting time. Other participants, the Mayor, as the meeting organizer will need to grant them access.

At the beginning of each meeting Mayor will announce the meeting is being recorded. All participants will see a little red button on top of screen indicating recording

Mayor Upham provides a "Zoom" tutorial on how to share your screen and other basic Zoom functions (muting, unmuting, screen views, reactions).

City Secretary reminds council that she is an authorized check signer. VOBC requires two signers on all checks. Due to Covid-19; on budgeted/approved Consent Agenda items City Secretary asks permission to be the second signature on checks. This would not only expedite the process but eliminate multiple touches on checks. Council discusses and finds no objection.

April 20, 2020 Commissioners Meeting Agenda contains two Final Plat agenda items. Mayor Upham requests City Secretary contact the surveyor and request 8.5 x 11 digital copies so we can share view for discussion.

7:43 pm Commissioner Brushwood successfully connected to the Zoom meeting via computer and disconnected from his I phone. Determined that you can access the Zoom meeting at the same time from multiple devices.

Commissioners discuss how they will manage the meeting. Mayor Upham said if you want the floor or you have something to say. You can either raise your hand in the video or you can use the “clap” reaction button down at the bottom. For our purposes, the clap symbol is the same as raising your hand. As far as voting I think we should have voice voting; say yay or nay one at a time. Council discusses and finds no objection.

6) Announcements

A. Next VOBC Commissioners Meeting is scheduled for Monday, April 20, 2020 7:00 PM.

This meeting will not be at the Driftwood Fire Station; it will be on the Zoom platform. Link will be posted on VOBC web site and in the Meeting Agenda.

7) Adjournment

The meeting adjourned at 8:00 PM

Submitted on May 10, 2020 by Kathryn Rosenbluth.

Approved on 5/18/2020 _____

By *Kathryn Rosenbluth*
Kathryn Rosenbluth, City Secretary