

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
January 27, 2020**

1) Call to Order

The meeting was called to order 7:05 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are in attendance.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

None.

4) Approval of Minutes from December 16, 2019 Commissioners Meeting.

Mayor Upham makes a motion to approve the December 16, 2019 minutes as submitted.

Commissioner Burns seconds. Motion is approved unanimously.

5) Discussion and possible action in regard to reviewing 2019- 2020 budget and actual expenditures.

No changes required. Now that we've received 2019 tax revenue and franchise fees Mayor Upham recommends transferring funds from our checking account to our money market account. That way we'll earn more interest. City Secretary will take that action before the next council meeting.

6) Consent Agenda- the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approve payment to The News Dispatch \$44.88 for Public Notice of Request to Subdivide Lot 2, Section 3. Invoice dated 12/5/19.

B. Approve payment to Texas Municipal League Intergovernmental Risk Pool \$1089.76 for liability insurance. Invoice dated 1/1/2020.

Commissioner Burns makes motion to approve the Consent Agenda as submitted.

Commissioner Brushwood seconds. Motion is approved unanimously.

7) New Business

A. Discussion and possible action to approve resubmitted Preliminary Plat to subdivide 9000 N Madrone Trl – Lot 2, Section 3, Bear Creek Oaks; 5.76 acre tract into 2 lots: 2A – 2.09 acres and 2B – 3.56 acres. Jim Bellevue representing owner Elena Lipkowski.

Jim Bellevue is in attendance representing Elena Lipkowski. Mr Bellevue points out the following on the resubmitted Preliminary Plat:

- Road dedication specifies to the Village of Bear Creek
- Drainage easement was added to southeast corner of the property.
- Centerline of the intermittent drainageway was added running from southwest corner of the property to the southeast property corner.

He's requesting the concept of the Preliminary Plat design be approved so the owner can take the next step and hire a Civil Engineer. Civil Engineer will study and provide drainage calculations which will be on the Final Plat. The Final Plat will include drainage and the one-hundred (100) year and twenty-five (25) year flood plan and floodway boundaries.

Neighbor Mark Bohm is in attendance and discussed the shared fence and water flow from the subject property onto his lot. At present they've cut a hole in the fence and added a "structure" to divert water flow. Mr Bellevue said they will ask the Civil Engineer to review and provide calculations of water flow with or without the "structure". If the Engineer has an issue with what is currently working; they will address it further. Council advises Mr Bellevue if the Preliminary Plat is approved his client has 6 months in which to submit a Final Plat.

Mayor Upham makes a motion to approve the resubmitted Preliminary Plat pending clear definition of the drainage easement, stamped by an appropriate Engineer on the Final Plat.

Commissioner Brushwood seconds. Motion is approved unanimously.

8) Old Business

A. Discussion and possible action regarding Village of Bear Creek roads and Right of Way.

Mayor Upham reports that Johnny with Tx Road Repair and Patches hasn't gotten to the road repair project yet. Commissioner Brushwood will follow up with TX Dot regarding a replacement signs for the N Madrone Trl/FM 1826 signs attached to the stop sign at the North FM1826. Council has open discussion regarding ways to possibly prevent, someone driving off the road at 9000 N Madrone Trl and crushing the culvert. Concluded that the only viable option is to install reflectors. Commissioner Brushwood had his

Arborist inspect the health of the Madrone Trees in the Right of Way. He recommend mixing corn meal with water and pour around the roots. Also recommended trimming the bottom of the Madrone's to lift the canopies. Commissioner Brushwood went ahead and had his Arborist do the trimming. It's his contribution to the Village. Mayor Upham thanked him; and said it doesn't have to be a contribution that he's welcome to submit an invoice for reimbursement.

B. Discussion and possible action regarding VOBC participation with BCOPOA trench trenching the area at Bear Creek Dr and S Madrone Trail to combat the Oak Wilt breach.

Mayor Upham said the Right of Way is marked and the road trenching machine was delivered today and parked in the Right of Way on Bear Creek Drive. We can expect the road trench project to being soon.

C. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Table. Commissioner Brushwood has nothing new to report.

D. Discussion and possible action regarding VOBC plaque or another symbol to memorialize first mayor, Erin Foster.

City Secretary spoke to Steve Foster who said all I can come up with is a plaque on a pole that says something like "Dedicated to Erin Foster, the first Mayor of the Village of Bear Creek. She loved the creek". Mayor Upham recommended we ask John or Dylan Hudson what the plaque on the North entrance monument is made of and where they had it made. City Secretary will take that action.

E. Discussion and possible action regarding Village of Bear Creek web site maintenance.

City Secretary said Roland Williams took on a sizable paying job; and aims to work on The VOBC web site in February.

F. Discussion and possible action regarding VOBC Franchise fee from Spectrum Gulf Coastal LLC (Charter Spectrum).

Table. No new information from Charter Spectrum.

9) Announcements

**A. Next VOBC Commissioners Meeting is scheduled for Monday,
February 17, 2020 7:00 PM.**

B. Next VOBC/TDS Annual Trash Clean Up Day is Saturday, April 18, 2020.

10) Adjournment

The meeting adjourned at 8:06 PM

Submitted on February 15, 2020 by Kathryn Rosenbluth.

Approved on _____2/17/2020_____

Kathryn Rosenbluth

By _____
Kathryn Rosenbluth, City Secretary