

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
November 18, 2019**

1) Call to Order

The meeting was called to order 7:03 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are in attendance.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

- A.** Resident Michelle Martinez to discuss the PEC light at Bear Creek Dr and S Madrone Trl and possibility of having the light re directed or bulb changed to night sky.

Michelle Martinez is not in attendance. In her absence City Secretary shared with council Michelle Martinez complaint that the pole light shined into their home. No further details known. City Secretary called PEC who said they'd need pole number and exact location to take further action. Mayor Upham confirmed PEC light at Bear Creek Dr and S Madrone Trl is paid for by VOBC and serves the purpose of illuminating the intersection for safety purposes. Upon visual inspection it appears the light illuminates the intersection only. To consider re directing the light we'd need more information from Michelle Martinez including where here house is in relation to the pole and which direction the light is causing an issue. Commissioner Brushwood shared he recently attended a birding event where he learned how to create habitats for birds. Speaker was very knowledgeable and provided easy things homeowners can do to on their property to help bird habitats. Asked City Secretary to provide this information to Bear Creek Oaks Property Owners Board; maybe they'd consider having a birding event at a BCOPOA meeting.

4) Approval of Minutes from October 21, 2019 Commissioners Meeting.

Commissioner Burns makes a motion to approve the October 21, 2019 minutes as submitted. Commissioner Brushwood seconds. Commissioner Brushwood amends motion to read approve the October 21, 2019 minutes with correction to change #8 Old Business to #9 Old Business. Commissioner Burns seconds. Motion is approved unanimously.

5) Discussion and possible action in regard to reviewing 2019- 2020 budget and actual expenditures.

No action required.

6) Consent Agenda- the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

- A.** Reimbursement to Bruce Upham \$29.21 for spray paint to mark roads: paid 10/19/19.
- B.** Approve payment to Victor O Schinnerer & Co \$130.00 for Mayor Upham bond renewal. Invoice dated 10/31/19
- C.** Approve \$250.00 annual contribution to Driftwood Volunteer Fire Dept fo ruse of their community meeting space for VOBC Commissioner meetings.
Commissioner Burns makes motion to approve all items on Consent Agenda.
Commissioner Brushwood seconds. Motion is approved unanimously.

7) New Business

A. Discussion and possible action regarding VOBC Franchise fee from Spectrum Gulf Coast LLC.

VOBC received letter dated 9/27/19 stating Spectrum Gulf Coast LLC will remit only Franchise Fee payments starting calendar year 2020. Mayor Upham investigated and told this letter doesn't apply to us nor their commitment to pay us Cable Franchise Fee from 12/20/2017 to current. Spectrum Gulf Coast LLC (owned by Charter Communications) collects up to 3 different Franchise Fees: 1) Public Access Channel 2) Telephone Service 3) Cable Service. Spectrum is identifying VOBC customers and determining the amount of fee owed to VOBC.

8) Old Business

A. Discussion and possible action regarding Village of Bear Creek roads and Right of Way.

Mayor Upham marked roads with white spray paint where he saw the following: alligatoring, dirt's coming up through cracks, holes in road, and survey pins. He's contacted Tx Road Repair and Patches; waiting for a call back. Commissioner Brushwood is interested in trimming the dead from the Madrone Trees in the Right of Way. Council would like to see them grow more upward rather than out toward the

street. Mayor Upham suggested Commissioner Brushwood take pictures of the trees and get advice from Lady Bird Wildflower Center.

B. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Table. Commissioner Brushwood has nothing new to report.

C. Discussion and possible action regarding VOBC plaque or another symbol to memorialize first mayor, Erin Foster.

Table. City Secretary has not heard back from Steve Foster; she will follow up with him.

D. Discussion and possible action regarding Oak Wilt breach on S Madrone near Bear Creek Dr.

BCOPOA's annual meeting on 10/28/2019 was well attended. TX Forest Service Agent gave a presentation on Oak Wilt and discussed our Oak Wilt outbreak. Unfortunately, all property owners in the outbreak area aren't willing to participate in efforts to combat the disease. Knowing that BCOPOA needs to trench around their properties. TX Forest Service will draw a new map. Once done BCOPOA will go out for bids. BCOPOA mailed all property owners requesting contributions to the Oak Wilt fund. At this time, they've not requested more from VOBC.

E. Discussion and possible action regarding Village of Bear Creek web site maintenance.

City Secretary will follow up with Roland Williams for status.

9) Announcements

A. Next VOBC Commissioners Meeting is scheduled for Monday, December 16, 2019 7:00 PM.

B. Next VOBC/TDS Annual Trash Clean Up Day is Saturday, April 18, 2020.

10) Adjournment

The meeting adjourned at 7:52 PM

Submitted on December 8, 2019 by Kathryn Rosenbluth.

Approved on __12/16/19_____

Kathryn Rosenbluth

By _____
Kathryn Rosenbluth, City Secretary