

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
October 21, 2019**

1) Call to Order

The meeting was called to order 7:12 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are in attendance.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

None.

4) Approval of Minutes from August 26, 2019 Commissioners Meeting.

Commissioner Burns makes a motion to approve the August 26, 2019 minutes as submitted. Commissioner Brushwood seconds. Motion is approved unanimously.

5) Approval of Minutes from September 16, 2019 Commissioners Meeting.

Commissioner Brushwood makes a motion to approve the September 16, 2019 minutes with one change. #7B remove the word "no" in the 3rd sentence. Mayor Upham seconds. Motion is approved unanimously.

6) Discussion and possible action in regard to reviewing 2019- 2020 budget and actual expenditures.

Commissioner Brushwood asks where the \$500.00 budgeted for Animal Control is on the budget and actual expenditures. City Secretary confirmed its missing and will correct.

7) Consent Agenda- the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

- A.** Approve payment to Texas Municipal League \$591.00 for annual membership renewal. Invoice dated 8/5/19.
- B.** Approve payment to Hays County Tax Auditor \$500.00 for annual Animal Control Services. Invoice dated 10/4/19.
- C.** Approve payment to Texas Road Repair & Patches \$3,600.00 for road repair on Bear Creek Dr and S Madrone Trl. Invoice dated 9/18/19.

- D. Reimbursement to Kathryn Rosenbluth \$128.29 for HostGator website renewal; paid 9/15/19.
- E. Reimbursement to Bruce Upham \$34.95 for white spray paint to mark roads; paid 8/31/19.
- F. Approve payment to Postal Annex \$252.00 for annual renewal VOBC PO Box. Invoice dated 10/10/19.
- G. Approve payment to Victor O Schinnerer & Co \$130.00 for Commissioner Burns bond renewal. Invoice dated 10/19/19.

Mayor Upham requests Consent Agenda item #C be pulled for separate discussion.

Commissioner Brushwood makes motion to approve all items on the Consent Agenda except for item #B. Commissioner Brushwood amends his motion to approve all items on Consent Agenda except for item #C. Mayor Upham seconds. Motion is approved unanimously.

Mayor Upham opens Consent Agenda item #C for discussion. Agenda item is to approve \$1,800.00 to Texas Road Repair & Patches. Texas Road Repair & Patches worked for two days at \$1,800.00 per day. Invoice supports work performed 9/24/19 \$1,800.00 and on 9/25/19 \$1,800.00 totaling \$3,600.00. City Secretary confirmed the check is cut for \$3,600.00, agenda should read approve \$3,600.00 to Texas Road Repair and Patches. Mayor Upham makes motion to approve \$3,600.00 payment to Texas Road Repair and Patches. Commissioner Brushwood seconds. Motion is approved unanimously.

8) New Business

A. Discussion and possible action regarding WTCPUA road bore extending water line to 8408 Bear Creek Drive.

Mayor Upham approved WTCPUA service request at 8408 Bear Creek Dr and to road bore the water line under Bear Creek Drive. Upon completion Mayor Upham notice WTCPUA contractor broke large chunk of road on south side of Bear Creek Dr and leaked what looked like hydraulic oil on roadway. He immediately notified WTCPUA. They quickly fixed the broken side road (asphalt fill) and you no longer see an oil substance on road. In addition, they installed a straw matt in the Right of Way. He's pleased with the work.

9) Old Business

A. Discussion and possible action regarding Village of Bear Creek roads and Right of Way.

Council has open discussion regarding the intersection of Bear Creek Dr and FM 1826. Both Mayor Upham and Commissioner Brushwood have received only positive feedback on the yellow lane delineators installed by TX DOT on FM1826. All agree lane delineators made turning left onto Bear Creek Dr safer. Mayor Upham reports portions of road on N Madrone Trl is having the same issues as Bear Creek Dr. Council agrees the work Tx Road Repair & Patches is holding up well and agree to have Tx Road Repair & Patches apply 2 loads of material in areas identified by Mayor Upham. Commissioner Brushwood makes motion to authorize Mayor Upham contract Tx Road Repair & Patches for an amount not to exceed \$6,000.00 for road work improvements in area identified on roadway by Mayor Upham. Commissioner Burns seconds. Mayor Upham points out authorizing \$6,000.00 would cover 3 loads of material. Motion is approved unanimously.

Commissioner Brushwood informs council he cleared out the Right of Way at the N Madrone/N Madrone intersection. He removed small tree and bush that blocked view of the stop sign.

B. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Table. Commissioner Brushwood has nothing new to report.

C. Discussion and possible action regarding VOBC plaque or another symbol to memorialize first mayor, Erin Foster.

City Secretary shared with Steve Foster the memorial ideas Council's bounced around and asked for his feedback. He's likes the idea tying her memorial to the creek, she loved it so. He'll get back to City Secretary once he and children have time to discuss and think about it. Commissioner Brushwood likes the idea of adding a brass plaque VOBC marker at N Madrone entrance. Mayor Upham's mentioned the possibility of installing a concrete memorial in the low water crossing (upstream side) between the tube openings. Feels it would gain more visibility in the low water crossing.

D. Discussion and possible action regarding Oak Wilt breach on S Madrone near Bear Creek Dr.

After last month's meeting City Secretary notified BCOPOA the VOBC council passed a motion giving 'BCOPOA permission to do 1 road/trench cut at a location of their choice and street of their choice. Contingent that the road repair is concrete and similar to the road repair done last time'. In an email to City Secretary BOCPOA stated they're appreciate of the VOBC Council getting on board so early. Currently they're working on contacting all property owners affected and hope for 100% participation. At BCOPOA's annual meeting on 10/28/2019, they'll have TX Forest Service Agent give a presentation on Oak Wilt and discuss this outbreak. Hopefully there will be a big enough crowd to get the message out

E. Discussion and possible action regarding Village of Bear Creek web site maintenance.

City Secretary will follow up with Roland Williams for status.

10) Announcements

A. Next VOBC Commissioners Meeting is scheduled for Monday, November 18, 2019 7:00 PM.

B. Next VOBC/TDS Annual Trash Clean Up Day is Saturday, April 18, 2020.

11) Adjournment

The meeting adjourned at 8:06 PM

Submitted on November 17, 2019 by Kathryn Rosenbluth.

Approved on 11/18/2019

Kathryn Rosenbluth

By _____
Kathryn Rosenbluth, City Secretary