

**MINUTES OF THE MEETING OF THE  
VILLAGE OF BEAR CREEK COMMISSIONERS  
August 26, 2019**

**1) Call to Order**

The meeting was called to order 7:04 pm.

**2) Roll Call**

Mayor Upham, Commissioner Brushwood and Commissioner Burns are in attendance.

**3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

Dola Price thanked council for their steadfast commitment to the Village and embracing citizen participation at council meetings. Price gifted the city two books: Lincoln on Leadership and Annie Funk Lived to Serve, Dared to Sacrifice. Commissioner Brushwood assured council TX Dot has on its maintenance schedule the installation of yellow line delineators at FM 1826/Bear Creek Dr intersection.

**4) Approval of Minutes from July 15, 2019 Commissioners Meeting.**

Commissioner Burns makes a motion to approve the July 15, 2019 minutes as submitted. Commissioner Brushwood seconds. Motion is approved 2 Yea 1 Abstain (Mayor Upham)

**5) Discussion and possible action in regards to reviewing 2018 – 2019 budget and actual expenditures.**

City Secretary clarifies budgeted Property Tax Income is \$53,669.08. Property Tax Income through 8/28/19 is \$58,449.47; 6% over budget.

**6) Consent Agenda- the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

- A.** Approve payment to The News-Dispatch \$71.04 for Posting Notice of Public Budget Hearing on 8/1/19 (\$35.28) and 8/8/19 (\$35.76. Invoices dated 8/1/19 & 8/8/19.

Commissioner Burns makes a motion to approve the Consent Agenda. Commissioner Brushwood seconds. Motion is approved unanimously.

**7) New Business**

- A. PUBLIC BUDGET HEARING: VOBC BUDGET 10/2/2019 – 9/30/2019.**

General discussion and review of the budget created at the Budget Workshop. If possible, Mayor Upham would like to avoid tax roll back; recommends leaving the tax rate unchanged at 0.090 cents per \$100.00 valuation. Due to increased property values we'll receive greater revenue. The tax rollback rate is 0.0909 cents per \$100.00 valuation.

**B. Discussion and possible action to approve VOBC Budget 10/1/2019 – 9/30/2020; Ordinance #190826.001**

Commissioner Brushwood makes a motion to approve the Budget Ordinance #190826.001 for fiscal year 10/1/2019-9/30/2020. Commissioner Burns seconds. Motion is approved unanimously. Council agrees once the tax rate is approved City Secretary is to post the 10/1/2019 -9/30/2020 Budget on VOBC web site.

**C. Discussion regarding the proposed VOBC tax rate for the 2019 – 2020 fiscal year.**

Council agrees proposed VOBC tax rate is 0.090 cents per \$100.00 valuation. City Secretary to proceed with requesting Hays Co Tax Assessor prepare the tax notice and request public posting notice. Commissioners will discuss and approve the tax rate at the September 16, 2019 VOBC Commissioners Meeting.

**D. Discussion and possible action regarding Oak Wilt breach on S Madrone near Bear Creek Dr.**

BCOPOA notified City Secretary the Texas Forest service confirmed dying and poor looking trees on S Madrone Trl indeed show signs of Oak Wilt. Confident the disease broke out of the new trench. BCOPOA is waiting on the final trench map. Then Tom Hallberg to assist with obtaining bids. They'll provide new information upon receipt. The last Oak Wilt project VOBC paid for road cuts/repair Mayor Upham noted that at this time BCOPOA has not requested funding assistance.

**E. Discussion and possible action regarding mailer residents received from Recon Waste Services.**

All residents received a flyer from Recon Waste Services out of Dripping Springs, offering trash/recycling services. City Secretary informed Kris Gholson, General Manager, Recon Waste Services [kris@reconws.com](mailto:kris@reconws.com) (512-894-2417) that VOBC is in a 5 yr contract with Texas Disposal Service. At renewal Gholson expressed interest on bidding on future contract.

**F. Discussion and possible action regarding VOBC insurance requirements for city contractors.**

Mayor Upham in discussions with resident Justin Cofield for mowing services. Mayor offered \$200.00 to offset expense of obtaining liability insurance. (Council approved up to \$1000.00 one time mowing expense. Cofield's bid \$650.00 for seasonal mow. \$650.00 + \$200.00 = \$850.00 which is within budget) Cofield shopped around and the cheapest liability policy he could find was \$500.00. He appreciates the city offering to pay \$200.00 of the insurance premium, but with the time consideration that it would take to mow the entire neighborhood and knowing it would cost him \$300.00 out of pocket he declined the job. The Mayor will continue to look for a mowing contractor.

**G. Commissioner Brushwood to report on August 15, 2019 Hays County Emergency Management Training, sponsored by Judge Becerra.**

Commissioner Brushwood attended the meeting and is impressed with Judge Becerra's initiative to get mayors together to network and discuss emergency preparedness. Judge Becerra intends to have meetings quarterly. This meeting they reviewed the ICS system used for emergencies. Discussed the chain of command and how the Incident Commander is responsible for all aspects of an emergency response; including quickly developing incident objectives, managing all incident operations, application of resources as well as responsibility for all persons involved.

**H. Discussion and possible action regarding Village of Bear Creek web site maintenance.**

Mayor Upham received web marketing inquiry sighting technical aspects of the VOBC web site that aren't yielding the best performance. For an affordable price of \$249.00, their marketing professionals and developers can fix all the issues she sighted. Resident Rowland Williams built the VOBC web site. Council requests City Secretary forward the email to Williams and get his thoughts and input. If he feels the work is warranted, see if he'd do it for the same price or less.

**8) Old Business**

**A. Discussion and possible action regarding Village of Bear Creek roads and Right of Way.**

Since TX Road Repair and Patches road repair on Bear Creek Drive is holding up well. Mayor Upham suggests we request TX Road Repair and Patches continue road repair work on Bear Creek Drive and South Madrone Trl. Typical cost is \$1,800.00 per load.

Commissioner Brushwood makes a motion to approve an expense not to exceed \$5000.00 and authorizing Mayor Upham to contact TX Road Repair & Patches and authorize work on Bear Creek Drive and South Madrone Trl. Commissioner Burns seconds. Motion is approved unanimously.

**B. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)**

Commissioner Brushwood said the speed limit sign is now on North Madrone Trl facing incoming traffic.

**C. Discussion and possible action regarding VOBC plaque or another symbol to memorialize first mayor, Erin Foster.**

Table.

**9) Announcements**

**A. Next VOBC Commissioners Meeting is scheduled for Monday, September 16, 2019 7:00 PM.**

**B. Next VOBC/TDS Annual Trash Clean Up Day is Saturday, April 18, 2020.**

**10) Adjournment**

The meeting adjourned at 8:37 PM

Submitted on October 19, 2019 by Kathryn Rosenbluth.

Approved on \_\_\_10/21/2019\_\_\_\_\_

*Kathryn Rosenbluth*

By \_\_\_\_\_  
Kathryn Rosenbluth, City Secretary