

**MINUTES OF THE MEETING OF THE  
VILLAGE OF BEAR CREEK COMMISSIONERS  
July 15, 2019**

**1) Call to Order**

The meeting was called to order 7:05 pm.

**2) Roll Call**

Mayor Pro-Tem Brushwood and Commissioner Burns are in attendance. Mayor Upham is absent.

**3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

Kathryn Rosenbluth said Turkan Haynes fell while walking and broke her nose; had surgery and is recovering well.

**4) Approval of Minutes from June 17, 2019 Commissioners Meeting.**

Commissioner Burns makes a motion to approve the June 17, 2019 minutes as submitted. Mayor Pro-Tem Brushwood seconds. Motion is approved unanimously.

**5) Discussion and possible action in regards to reviewing 2018 – 2019 budget and actual expenditures.**

City Secretary spoke to Ed Serna with Spectrum on 6/24/19 on status of receiving Spectrum Franchise Fee. Ed said they're still working on getting us set up. They use an agent for billing and tracking the revenue. Once done we will receive the amount that is owed and should have been paid earlier. Earliest we'd see a check is September 2019.

City Secretary had the property tax line item on the budget corrected. But since her hard drive crashed it's reverted to reporting incorrectly. She confirmed we budgeted \$53,669.08 and have received \$56,888.41.

**6) New Business**

**A. Discussion and possible action on the proposed VOBC Budget for fiscal year 10/1/2019 to 9/30/2020.**

Council has general discussion reviewing the budget created at the Budget Workshop. No changes. City Secretary will post notice for Public Budget Hearing scheduled for the August Commissioner meeting.

## **7) Old Business**

### **A. Discussion and possible action regarding Village of Bear Creek roads and Right of Way.**

Mayor Pro Tem Brushwood reports that numerous resident's having safety issues making the left turn on to Bear Creek Dr from FM 1826. He spoke to Tx Dot Engineer about the situation. Tx Dot Engineer understood and said they're adding yellow delineators to areas on FM 1826. And they would install yellow delineators to Bear Creek Dr intersection. For FM 1826 drivers going south, they'll heed caution when they see yellow delineators.

Commissioner Brushwood comments how pleased he is with TX Road Repair and Patches work on Bear Creek Drive. Repair work is holding up well.

Council has open discussion regarding mowing. Many neighbors have mowed their own right of way, but it's about time we have VOBC Right of Way mowed. We've not received a mowing bid from Nicholas Grimado. The Mayor received a mowing bid from Justin Cofield.

Council agrees with the scope of work and feels it's priced well. Cofield provided 3 pricing options 1) \$650.00 Seasonal mow. 2) \$1950.00 Yearly cost for 3 mows. 3) \$150.00

Seasonal mow for weed eating around mailboxes & drainage culverts. City Secretary discussed contractor insurance requirements with Lewis, our TML Intergovernmental Risk Pool Underwriter. Lewis recommends obtaining evidence of 1) Proof of Auto Liability Insurance 2) Proof of General Liability Insurance and 3) Workers Comp Insurance. In the past we obtained Proof of General Liability Insurance only. Assuming the contractor had Auto Liability and we hadn't requested Workers Comp Insurance. Our mowing contractors have been sole proprietors with no employees. And often residents of the community. For this reason the Commissioners agree Workers Comp Insurance isn't necessary for mowing/weed eating work. Mayor Pro Tem Brushwood makes a motion to authorize the Mayor or City Secretary to execute an agreement to mow and weed eat the VOBC Right of Way not to exceed \$1,000.00 with evidence of contractors General Liability & Auto Liability insurance. Commissioner Burns seconds. Motion is approved unanimously.

### **B. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)**

Commissioner Brushwood said sign is functioning well. He wants to move it to North Madrone.

### **C. Discussion and possible action regarding VOBC plaque or another symbol**

**to memorialize first mayor, Erin Foster.**

Table.

**8) Announcements**

**A. Next VOBC Commissioners Meeting is scheduled for Monday,  
August 19, 2019 7:00 PM.**

**B. Next VOBC/TDS Annual Trash Clean Up Day is Saturday, April 18, 2020.**

**9) Adjournment**

The meeting adjourned at 7:45 PM

Submitted on August 4, 2019 by Kathryn Rosenbluth.

Approved on   8/26/19  

*Kathryn Rosenbluth*

By \_\_\_\_\_

Kathryn Rosenbluth, City Secretary