

**MINUTES OF THE MEETING OF THE  
VILLAGE OF BEAR CREEK COMMISSIONERS  
May 21, 2018**

**1) Call to Order**

The meeting was called to order 7:02 pm.

**2) Roll Call**

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

**3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

None.

**4) Approval of Minutes from April 16, 2018 Commissioners Meeting.**

Mayor Upham questions the numbering on 8) Old Business; skip D and goes from C to E. City Secretary said that was an error item E should be labeled D and Item F should be labeled E, she will make that correction. Commissioner Burns makes motion to approve May 21, 2018 minutes as amended. Commissioner Brushwood seconds. Motion is approved unanimously.

**5) Discussion and possible action in regards to reviewing 2017 – 2018 budget and actual expenditures.**

Fiscal YTD budget & expenses reviewed; no action required. City Secretary shares she recently transferred \$30k from checking to savings. Mayor Upham mentions that even though we've exceeded the amount of interest income for the fiscal year he spoke to Prosperity Bank and told if we switched our savings account from old Liberty Bank account to a Prosperity Bank account we can earn interest on our money. Currently we earn .03% flat rate and the Prosperity Bank account is .045% rate. Council agrees this is a good idea and requests the City Secretary to explore this opportunity with Prosperity Bank. Important all monies are insured by FDIC and account remains liquid. Money Market account.

**6) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

**A. Approve payment to Hays County Tax Assessor-Collector \$28.95 for**

**assessing/collecting 2017 tax rolls. Invoice dated 4/13/18.**

**B. Approve payment to we Love Trees \$7,000.00 for Oak Wilt trench/road repair. Invoice dated 5/8/18.**

Commissioner Brushwood makes a motion to approve the consent agenda as submitted. Commissioner Burns seconds. Council discusses the quality of work performed by We Love Trees trenching through the road in two places and then filling road cuts with rebar, concrete and asphalt. Tom Hallberg provided photos documenting their work. Council is satisfied with their work. Motion is approved unanimously.

**7) New Business**

**A. Discussion and possible action regarding enforcing plugging of a well in future subdivision requests.**

Council has general discussion and agree it's in our best interest to shore up verbiage in the Subdivision Ordinance mandating an active or inactive well be capped on lot less than 3 acres. Legal counsel suggested not filing the final plat until council has evidence well is plugged. Council discusses what that would look like and how it would be implemented. And time frame from final plat approval to plugging well. If we are amending the Subdivision Ordinance, City Secretary suggested council increase fee to submit Preliminary Plat and Final Plat. To offset cost in processing, mailing notices, public notices, filing and recording fees and time; she suggested doubling the existing fee. Council gives Mayor Upham permission to discuss well capping and double subdivision fees with Legal Counsel.

**B. Discussion and possible action regarding VOBC subdivide requirement to cap well at 8203 Bear Creek Dr, Section 1, Lot 35A1.**

Final Plat for subdivide was approved requiring the well capped on Lot 35A1. Owner LSH Properties, Tom Hallberg informed Mayor Upham his intention is to cap the well once the lot is sold. In hind sight council regrets not approving the Final Plat with a time frame to cap the well and requiring evidence well capped.

**8) Old Business**

**A. Discussion and possible action regarding the Oak Wilt outbreak on and around the 13000 block of South Madrone Trl.**

Mayor Upham reports with the combined efforts of homeowners in the affected area, Texas Forest Service, Bear Creek Property Owners Assn and Village of Bear Creek. The outbreak area is trenched, and some trees injected. Project is a complete and this item can be taken off future agendas.

**B. Discussion and possible action Village of Bear Creek roads and Right of Way.**

Mayor Upham stated in regard to corrections to FM1826 project TX DOT should be going out for bid soon. He will follow up with TX DOT. Council discusses the new driveway/culvert approved for Ted Wilson on Bear Creek Drive. Presently they've put in not what was approved, but a dip style driveway. Mayor spoke to Ted who confirmed the dip style driveway is temporary. When heavy equipment is done going in and out. Then they will install the approved driveway with culvert. Council agreed waiting for wildflowers to go to seed before considering mowing ROW. Commissioner Brushwood noticed on maps there's a Ragan Ranch Road. Mayor Upham explained Ragan Ranch Road is a private road on Lawrence's Ragan's property.

**C. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)**

Commissioner Brushwood informed council the sign is on the same pole but has been flipped to recording from the opposite direction; now inbound on N Madrone Trl. Kathryn Rosenbluth stated because it's at bottom of hill; coasting you can easily exceed 30 mph. Commissioner Brushwood has recovered data from Randall Ryan and has solicited assistance from Tom Ardis to transfer the data.

**D. Discussion and possible action to change the Minimum Driveway Standards. (Burns)**

Commissioner Burns and Glen Ragan are making progress; expect to have a presentation for council at the June Commissioners Meeting.

**9) Announcements**

**A. Next VOBC Commissioners Meeting is scheduled for Monday, June 11 2018 7:00 PM**

**10) Adjournment**

The meeting adjourned at 8:21 PM

Submitted on June 10, 2018 by Kathryn Rosenbluth.

Approved on June, 11, 2018

*Kathryn Rosenbluth*

By \_\_\_\_\_  
Kathryn Rosenbluth, City Secretary