

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
February 19, 2018**

1) Call to Order

The meeting was called to order 7:01 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Commissioner Brushwood mentions the Hays County Burn Ban signs on FM1826 were removed for the FM 1826 road improvements project and have not been replaced upon project completion. City Secretary will contact Hays County Volunteer Fire Dept and bring that to their attention.

4) Approval of Minutes from January 15, 2018 Commissioners Meeting.

Commissioner Brushwood makes motion to approve January 15, 2018 minutes as submitted. Commissioner Burns seconds. Motion is approved unanimously.

5) Discussion and possible action in regards to reviewing 2017 – 2018 budget and actual expenditures.

Reviewed. No Changes.

6) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

- A. Approve payment to Knight Law Firm \$240.00 legal Services December 2017.**
- B. Approve payment to News-Dispatch \$28.85 for posting Flood Prevention Ordinance. Invoice dated 1/25/18.**

Commissioner Brushwood makes a motion to approve the consent agenda as submitted. Commissioner Burns seconds. In discussion Mayor Upham said it appears Knight Law Firm double charged and requests we don't pay until that's resolved. Commissioner Burns makes motion to approve 8.B payment to News Dispatch for \$28.85. Brushwood seconds. Motion is approved unanimously.

7) New Business

A. Discussion and possible action selecting potential dates for the 2018 Annual TDS/VOBC clean-up day.

Council has open discussion to select potential 2018 trash collection dates. In order of preference: 1) Saturday May 5, 2018 2) Saturday May 12, 2018 3) Saturday April 7, 2018. City Secretary will reach out to our TDS representative and request scheduling.

B. Discussion and possible action to approve revising VOBC Flood Prevention Ordinance #171016.001 upon FEMA's request to include "Flood Insurance Rate Maps (FIRM) dated 9/2/2005 and Preliminary Maps dated 4/7/2017, which ever is more restrictive" in revised Flood Prevention Ordinance #1802109.001.

Commissioner Brushwood makes motion to approve the revised Flood Prevention Ordinance #1802109.001. Commissioner Burns seconds. Motion is approved unanimously. City Secretary will send FEMA the approved Flood Prevention Ordinance for their review and approval.

8) Old Business

A. Discussion and possible action regarding the Oak Wilt outbreak on and around the 13000 block of South Madrone Trl.

Tom Hallberg provides council with update on the Oak Wilt outbreak. All affected property owners have been notified. Affected property owners had a group meeting, all agree to proceed with recommended trenching as soon as possible. If trenching project is managed and paid by BCOPOA. Texas Forest Service will reimburse BCOPOA up to \$3,000.00. Texas Forest Service made another sight visit and provided updated maps. Hallberg met with 2 Texas Forest Service trenching contractors and presented council with both bids. 1) Oak Wilt Specialist 2) We Love Trees. TX Forest Service recommends VOBC roadway is trenched in two places. Trench will be 54" deep and 4" wide. The trencher will cut, trench and backfill all at the same time. Leaving a crown. The trench will compact in time. Bid includes removing 1 foot asphalt centered on trench line, filling with concrete on top of compacted trench, then put asphalt on top of that. Bids: Oak Wilt Specialist \$23,076.46. We Love Trees \$13,962.50. Of the two Hallberg recommended We Love Trees, a locally owned/operated company he feels they'd provide the best service and price. Council discussion: VOBC is responsible for road and road repair. Feels the solution presented is a reasonable approach and will work aesthetically. Wants asphalt repair to be black. VOBC will consider paying no more than \$7,000.00 toward road cuts/repair. VOBC wants our own

contract outside of property owners or BCOPOA specifying road cuts/repair including but not limited to concrete depth, rebar, etc. And wants our own contract with We Love Trees. Also need We Love Trees insurance. Request Hallberg go back to We Love Trees and have them draw up contract with VOBC for road cuts/ road repair portion of the bid. We Love Trees will have two payors VOBC and BOCPOA (or homeowner group). It's council's hope that BCOPOA will spearhead the project and use funds in their Oak Wilt Fund account. Tree injections treatment, recommended by Tx Forest Service will be left up to each property owner. The homeowner group hopes to use BCOPOA Oak Wilt Fund \$4,000.00 and raise additional funds through BCOPOA annual assessments and Tree planting fundraiser. However, if not they've agreed to self- fund. Mayor Upham makes motion to approve an amount not to exceed \$7,000.00 for road repair: two road cuts for Oak Wilt project and allow Tom Hallberg and his group to cut road/ROW in two places. Commissioner Burns seconds. Motion is approved unanimously.

B. Discussion and possible action Village of Bear Creek roads and Right of Way. Including but not limited to bids for sweeping roads.

Mayor Upham would like council to consider sweeping the roads. A few months have passed since chip seal was put down. Brian, road engineer said any rock not stuck is loose rock. Mayor Upham spoke to Jeff Raffaele, who said he can rent a 3 wheeled broom sweeper. With this he can easily sweep road debris into the Right of Way. Mayor Upham makes motion to approve an expense not to exceed \$1,400.00 for sweeping all city streets, cul-de-sacs and intersections. Commissioner Brushwood seconds. Motion is approved unanimously

C. Discussion and possible action regarding VOBC participation in the National Flood Insurance Program.

No action. Table to next month.

E. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

No action. Table to next month.

F. Discussion and possible action to change the Minimum Driveway Standards. (Burns)

Commissioner Burns is researching Travis County driveway/culvert guidelines to see if we could adopt similar guidelines. Council discusses no more than 3 driveways per property with none within 50' of intersection. Angle of approach should be 75 to 90 degrees. 10'

wide minimum driveway tie in.

10) Announcements

**A. Next VOBC Commissioners Meeting is scheduled for Monday,
March 19, 2018 7:00 PM**

11) Adjournment

The meeting adjourned at 8:45 PM

Submitted on April 1, 2018 by Kathryn Rosenbluth.

Approved on 4/16/18

Kathryn Rosenbluth

By _____
Kathryn Rosenbluth, City Secretary