

**MINUTES OF THE MEETING OF THE  
VILLAGE OF BEAR CREEK COMMISSIONERS  
December 18, 2017**

**1) Call to Order**

The meeting was called to order 7:00 pm.

**2) Roll Call**

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

**3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

Kathryn Rosenbluth shared that earlier today Charles Baty, 13132 S Madrone was inspected and diagnosed with Oak Wilt. The inspector is drafting up proposal for treatment and identifying the infected area. 10+ years ago when we had Oak Wilt outbreak Charles Baty's property was in the infected area and included in the treatment. Kathryn notified the HOA; gave them the inspectors contact number. Reminded the HOA that the city must be involved if the proposal & plan of action includes cutting the road.

**4) Approval of Minutes from November 13, 2017 Commissioners Meeting.**

Table. Minutes are not available. .

**5) Discussion and possible action in regards to reviewing 2017 – 2018 budget and actual expenditures.**

Mayor requests City Secretary to correct budget amounts allocated to TDS Franchise Fee, Animal Control and Bonds.

**6) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

**A. Approve payment to Jeff Raffaele \$1,285.93 (\$60.00 Hill Blocks View pole replacement, \$120.00 paint stop sign stripes, \$105.93 road paint and \$1,000.00 ROW Mowing).**

**B. Approve payment to Knight Law Firm \$840.00 (4.5 hr Flood Ordinance + 1.1 hr ROW/Spectrum) legal services October 2017.**

- C. Approve reimbursement to Kathryn Rosenbluth \$114.40 (\$97.50 stamps, \$16.90 print ROW mailer)**
- D. Approve payment to PathMark Traffic Products \$51.75 for 12' pole. Invoice dated 11/16/17.**
- E. Approve payment to Hays County Appraisal District \$91.49 1<sup>st</sup> Quarter 2018. Invoice dated 12/1/17.**
- F. Approve payment to Texas Municipal League Intergovernmental Risk Pool \$1089.76 for liability insurance. Invoice dated 12/1/17.**
- G. Approve payment to Cathey's Lawn Care/Tree Service \$3,900.00 for Right of Way clearing. Invoice dated 12/14/17.**

Commissioner Burns makes a motion to approve the consent agenda as submitted. Agenda shows #6.D \$26.95, correct to \$51.75 to match the invoice & check cut. Commissioner Brushwood seconds. Motion is approved unanimously.

## **7) New Business**

### **A. Discussion and possible action regarding Right of Way clearing and trimming work performed by Cathey Lawn & Tree Care. (Brushwood)**

Commissioner Brushwood is pleased with Cathey's Lawn & Tree Care's work. They slowly and methodically went through the Village trimming and chipping. Council agrees they did good work. Mayor Upham mentions the area around the speed limit sign doesn't look like it was trimmed. Brushwood said they might not have been aggressive in that area, he will review.

## **8) Old Business**

### **A. Discussion and possible action regarding the road improvements to FM 1826. (Upham)**

Mayor Upham reports he has not heard back from TX DOT representatives requesting status since 11/29/17 when he notified them of the Amazon Delivery Van that got stuck on FM 1826 after turning right out of N Madrone Trail. He will reach out to them again.

### **B. Discussion and possible action regarding Stop Work Order issued 10/21/17 to Spectrum Cable. (Upham)**

Mayor Upham met with representatives last Tuesday, 12/12/17, (1 contractor and 2 Spectrum Cable people) at the Bear Creek Dr & FM 1826. He has authorized Spectrum installing a pole behind the fence; out of the ROW. The hole dug with cone (in ROW) will

be used to tie a cable to the new pole. Stop Work Order lifted as of Tuesday 12/12/17. He believes by now we should be on the list to receive Spectrum Cable franchise fee.

**C. Discussion and possible action regarding Village of Bear Creek roads and Right of Way.**

Commissioner Brushwood shares a resident on Cedar Cove expressed concern with large trucks driving on Cedar Cove only to turn around when they realize it's a cul-de-sac. Cedar Cove has little room to turn around. Resident asks council to consider installing a "No Outlet" sign. Mayor Upham states if we were to place a "No Outlet" sign at Cedar Cove, we should do the same for Madrone Circle and Niles Cove. No action taken, council will think on it.

**D. Discussion and possible action in response to the Hays Trinity Groundwater Conservation District permit request from Easy Mix Concrete Services to draw 975 gallons from well 6 days a week.**

No action. Item will be removed from future agendas.

**E. Discussion and possible action regarding Hays County Hazard Mitigation Plan.**

Commissioner Brushwood will follow up for a status report.

**F. Discussion and possible action regarding VOBC participation in the National Flood Insurance Program.**

Kathryn Rosenbluth said in regard to FEMA reviewing and approving our newly adopted Flood Prevention Ordinance, she heard back from FEMA Filed Coordinator, Shawn Snyder. FEMA is asking we adopt a small amendment to the order for the "Basis for Establishing the Areas of Special Flood Hazard" adding language which would include "the Preliminary maps dated April 7, 2017 whichever is more restrictive". She forwarded the information to our legal counsel December 13, 2017 and is waiting to hear back.

**G. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)**

Commissioner Brushwood says the sign is working and that Randall Ryan is having issues downloading data. He lost the key to the box; Brushwood got the master from City Secretary and made a copy. He still wants to relocate the sign to North Madrone.

**H. Discussion and possible action to change the Minimum Driveway Standards.  
(Burns)**

Table.

**9) Announcements**

**A. Next VOBC Commissioners Meeting is scheduled for Monday,  
January 15, 2018 7:00 PM**

**10) Adjournment**

The meeting adjourned at 8:00 PM

Submitted on January 7, 2018 by Kathryn Rosenbluth.

Approved on \_\_\_\_\_

*Kathryn Rosenbluth*

By \_\_\_\_\_  
Kathryn Rosenbluth, City Secretary