

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
March 20, 2017**

1) Call to Order

The meeting was called to order 7:02 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Commissioner Burns asks how long until the FM 1826 road project is completed.

Commissioner Brushwood replied 6 to 8 weeks.

4) Approval of Minutes from February 20, 2017 Commissioner Meeting.

Minutes are not available. Item is tabled.

5) Discussion and possible action in regards to reviewing 2016 – 2017 budget and actual expenditures.

Reviewed no changes needed. Commissioner Brushwood asked when the animal control payment is made. City Secretary replied typically during the first quarter; however often Hays County Auditor forgets to send the invoice. She will follow up with the Hays County Auditor.

6) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approve payment to Hays Central Appraisal District \$94.47 for 2017 2nd Quarter. Invoice dated 3/31/2017.

B. Approve payment to Volkert Inc \$4,000.00 for Road Bid Package & Evaluation. Invoice dated 2/20/2017.

C. Approve reimbursement to Kathryn Rosenbluth \$51.25 for excessive speeding mailer. (\$4.50 printing & \$46.75 stamps)

D. Approve reimbursement to Bruce Upham \$30.27 for road patch material.

E. Approve payment to Knight Law Firm \$330.00 for legal services (review

Volkert Engineering bid package)

Commissioner Burns makes motion to approve the consent agenda. Commissioner Brushwood seconds. Mayor Upham clarified the \$4000.00 payment to Volkert Inc is for developing the bid package, later we can expect to be invoiced up to \$800.00 for bid evaluation services. Motion is approved unanimously.

7) New Business

A. Discussion and possible action regarding TDS/VOBC Annual Trash Pick Up on April 29, 2017.

Mayor Upham will put down plywood on the road to protect road damage from the roll off container's. Kathryn Rosenbluth informed council that Mike Segalotto has offered to collect and recycle lead acid batteries (car, boat, lawn mower batteries) in conjunction with the TDS trash pick up day. He will have a trailer at 8600 N Madrone Trl for battery drop off. If council approves City Secretary will request TDS to add lead acid battery drop off information on the mailed notice. Mayor Upham makes motion to approach TDS with lead acid battery recycling at 8600 N Madrone Trail independent of TDS but in coordination with Trash Pick Up day. Commissioner Brushwood seconds. Motion is approved unanimously. Lola Price will have her annual lemonade stand on Madrone Circle also in conjunction with Trash Pick Up day.

8) Old Business

A. Discussion and possible action on road system including but not limited to: Volkert Inc engineering services bid package for road work. (Upham)

Mayor Upham reports Volkert Inc bid package has been reviewed and approved by legal council. Bid package is posted on VOBC web site. Public notice is in The News Dispatch and VOBC posting boxes. Deadline for bids is March 31, 2017. Volkert Inc will evaluate bids and make presentation to council at the April 10, 2017 council meeting.

B. Discussion and possible action regarding Hays County Hazard Mitigation Plan.

Commissioner Brushwood is working with the Hays County Hazard Mitigation team. He recently participated in 1.5 hr call reviewing VOBC hazards and potential action items to mitigate and/or prepare for hazards. For example if we had an extended (4 to 6 day) hard freeze and roads weren't drivable, what could we do to mitigate the hazard? Is it possible to have an arrangement with Hays County Road Dept to de-ice our roads? Scenarios like this were discussed on the call. It's recommended VOBC

council review the top 5 hazards and formulate action plans to be better prepared. Once the Hays County Hazard Mitigation Plan is complete Hays County will present the plan to the state of Texas & FEMA for review and approval.

C. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Commissioner Brushwood has downloaded data and is formatting it. He is also looking for the signs next location.

D. Discussion and possible action regarding letter sent to residents about reckless driving.

Notice was sent with the BCOPOA billing statements addressing the reckless driving issue. Commissioners reported feedback from citizens. Laurie Ryan walks daily and reports drivers speeding on the straight away N Madrone Trl to S Madrone Trl. She expressed willingness to monitor traffic with a radar gun. Commissioner Brushwood will contact Hays County Sheriff and ask if they would loan us a radar gun. Commissioner Burns request all citizens to report speeders and reckless driving to the Hays County Sheriff office; if at all possible take photo of vehicle, get license plate information and made note of date/time/location.

E. Discussion and possible action regarding Village of Bear Creek Right-of-Way. (Upham)

Kathryn Rosenbluth reports the N Madrone entrance is getting torn up by large trucks working on FM 1826 using that area as a turn around. Mayor Upham will contact the company TX Dot has contracted with and alert them of the issue and request they repair before the FM 1826 project is completed.

F. Discussion and possible action to change the Minimum Driveway Standards. (Burns)

Glen Ragan sent an email with two options to consider. 1) Get an updated drainage plan based on current ground topology (no new ditches), and update the driveway ordinance to incorporate the updated drainage plan. 2) Change the driveway ordinance to give the driveway permit authority the freedom to specify the culvert size. Under this option the driveway permit authority would consult the existing drainage plan, but figure out the culvert size based on the drainage area “without” any new ditches and based on the along-

pipe slope where the applicant plans to install the culvert. Of the two options Ragan prefers option 1. Council discusses. Mayor Upham suggests we get an engineer to drive by and look at all culverts and provide recommendations for size of culverts. Currently culverts are allowed smaller than 18 inches. He feels 18 inches should be the minimum size; not smaller. Commissioner Burns agrees and would prefer not to use the current topography plan. Commissioner Burns makes motion to give Mayor Upham the authority to discuss with Volkert Inc to update the culvert ordinance authority at a cost not to exceed \$1,000.00. Mayor Upham seconds. Discussion Commissioner Burns amends the motion to state: give Mayor Upham the authority to discuss with Volkert Inc to update the VOBC drainage plan based on current ground topology at a cost not to exceed \$1,000.00. Motion is approved unanimously.

9) Announcements

**A. Next VOBC Commissioners Meeting is scheduled for Monday,
April 10, 2017 7:00 PM**

**B. VOBC/TDS Annual Trash Pick Up Day is Saturday, April 29, 2017 9:00
AM to 1:00 PM at Niles Cove and Madrone Circle.**

10) Adjournment

The meeting adjourned at 8:00 PM

Submitted on April 7, 2017 by Kathryn Rosenbluth.

Approved on 4/10/17

By *Kathryn Rosenbluth*
Kathryn Rosenbluth, City Secretary