

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
November 21, 2016**

1) Call to Order

The meeting was called to order 7:00 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Jeff Raffaele shared concern for vehicles racing on Madrone Circle. Reckless driving is a hazard for children playing, people walking/running or bike riding. Would like council to consider putting up Children at Play sign or speed limit sign on Madrone Circle.

4) Approval of Minutes from October 17, 2016 Commissioner Meeting.

Commissioner Brushwood makes motion to approve October 17, 2016 minutes with one change. The last sentence of #3 Citizens Comments is too vague. City Secretary to change to "Kathryn also informed council that recently Mike Segalotto was in the creek, heard gun fire and a bullet whizzed by. He hollered out to stop shooting and the shooting stopped." Commissioner Burns seconds. Motion is approved unanimously.

5) Discussion and possible action in regards to reviewing 2016 – 2017 budget and actual expenditures.

Council reviewed new budget with actual expenditures; 2016 – 2017 . Only change is to add line item for Road Expense \$188,000.00.

6) Consent Agenda – the following may be acted upon in one motion. A

Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approve payment to Texas Road Repair & Patches \$6,000.00 for Right of Way /Ditchwork. Invoice dated 11/1/16.

B. Approve payment to Jeff Raffaele \$1,125.00 ROW mowing and stump care. Invoice dated 10/23/16.

Commissioner Brushwood makes motion to approve the consent agenda. Mayor Upham seconds. Discussion opens. Commissioner Brushwood is pleased with TX Road Repair & Patches performance. They were easy to work with and very accommodating. 7 to 8 truckloads of fill was dispersed amongst the north and south entrance as well as residents (Odham, Shilstra, McCullough, Hallberg). They cleared out the low water crossing, straightened out numerous damaged or flattened culverts, cleaned out culverts and cleaned out ditches. Some ditches proved difficult to clean out because of rock, skid loader wasn't the best tool to break solid rock.

Motion is approved unanimously.

7) New Business

- A. Action to oath into office the Mayor and one City Commissioner for new two year term Nov 2016 – Nov 2018.**

Bruce Upham office of Mayor, Village of Bear Creek

Allen Brushwood City Commissioner, Village of Bear Creek

Mayor Upham oaths Allen Brushwood into office. Allen Brushwood oaths Bruce Upham into office.

- B. Discussion and possible action regarding the vacant City Commissioner seat.**

Item not opened.

- C. Mayor Upham appointment of Douglas Burns to fill the vacant City Commissioner Seat.**

Mayor Upham appoints Douglas Burns to fill the vacant City Commissioner seat.

Douglas Burns will resign when replacement is found, until then will serve on council.

- D. Action to oath into office Douglas Burns City Commissioner, Village of Bear Creek for new two year term.**

Mayor Upham oaths Douglas Burns into office.

- E. Discussion and possible action on Volkert Inc fee proposal and contract for engineering services to evaluate VOBC roadways.**

Mayor Upham is in communication with Volkert Inc and narrowing down what should be included in the bid. 1) Road Patching 2) Road Surfacing 3) Anything Else?

In an effort to have road work done in spring 2017, bid process must begin soon.

8) Old Business

A. Discussion and possible action on road system including the low water crossing and road signage. (Upham)

Commissioner Brushwood informs council TX Road Repair & Patches recommends a process to beef up road edges. Provided a bid \$1,700.00 for 5 yards of gravel and 100 gallons of oil. Use a T-250 spray patching unit to clean out area then patch. Mayor Upham will contact Johnny with TX Road Repair & Patches to get more specifics on the \$1,700.00 bid and scope of work. He'll also reach out to Volkert Inc to ask their opinion on this method of patching.

B. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Commissioner Brushwood reports the speed limit detection sign is relocated to N Madrone Trl and the battery died. If he's not successful in recharging it he will replace the battery.

C. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work. (Upham)

Mayor suggest we keep an eye on any future growth on tree stumps in the Right of Way.

D. Discussion and possible action to change the Minimum Driveway Standards. (Burns)

Commissioner Burns requests item be tabled.

E. Discussion and possible action regarding detailed map of VOBC.

Commissioner Brushwood contacted Hays County, they asked what type of map(s) we want. Electronic copy in pdf that could be placed on web site? Hard copy, if yes what size? Mayor Upham said it would be useful to have a hard copy we could keep in our notebooks and an electronic version.

9) Announcements

A. Next VOBC Commissioners Meeting is scheduled for Monday, December 19, 2016 7:00 PM

10) Adjournment

The meeting adjourned at 8:10 PM

Submitted on December 18, 2016 by Kathryn Rosenbluth.

Approved on 12/19/2016

By Kathryn Rosenbluth, City Secretary 