

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
August 15, 2016**

1) Call to Order

The meeting was called to order 7:06 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Kathryn Rosenbluth brings to council's attention deteriorating edge of road on N Madrone Trl.. Also mentions we are still having issues with the overhead Time Warner Cable lines on N Madrone Trl. It's evident TWC came out and tightened the wrap, however they didn't do a very good job and its already showing signs of un wrapping.

4) Approval of Minutes from July 18, 2016 Commissioner Meeting.

Commissioner Brushwood makes motion to approve July 18, 2016 minutes as submitted. Commissioner Burns seconds. Motion is approved unanimously.

5) Discussion and possible action in regards to reviewing 2015 – 2016 budget and actual expenditures.

Discussion with no action.

6) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approval to pay The News Dispatch \$25.00 for notice of public budget hearing. Invoice dated 8/4/2016.

B. Approval to reimburse Kathryn Rosenbluth \$131.00 in fees to record Resubdivision of Lot 21 Section1 and Lot 7 Section III. BCO.

C. Approval to reimburse Bruce Upham \$56.83 for 3 bags of asphalt and road paint.

D. Approve payment to Jeff Raffaele \$215.00 for repair of low water crossing. Invoice dated 7/30/16.

Commissioner Brushwood requests to pull item #D for discussion. Commissioner Brushwood makes motion to approve consent items #A, #B, and #C. Commissioner Burns seconds. Motion is approved unanimously. Commissioner Brushwood opens discussion on item # D. Council approved an amount not to exceed \$200.00 for repair of low water crossing (fill hole on downstream side with concrete). Raffaele agreed to take job for \$200.00. The hole was deeper than anticipated, so he needed more bags of concrete than he had anticipated. He's submitted an invoice for \$215.00, requesting council to consider covering the additional \$15.00 expense. Council discusses. Mayor Upham makes motion to approve paying Jeff Raffaele \$215.00 for repair of low water crossing. Commissioner Burns seconds. Motion is approved unanimously.

7) New Business

A. PUBLIC BUDGET HEARING: VOBC BUDGET 10/1/2016 – 9/30/17

Mayor Upham reviewed the VOBC Budget for 10/1/2016 - 9/30/2017. Projected VOBC property tax income provided by Hays County Tax authority is now available; budget is amended to reflect this data. Mayor makes motion for approval to adjust budget with the new income data. Commissioner Burns seconds. Motion is approved unanimously.

B. Discussion and possible action to approve VOBC Budget 10/1/2016 – 9/30/2017, Ordinance #160815.001

Mayor Upham makes motion to approve the VOBC Budget for fiscal year 10/1/2016 – 9/30/2017, Ordinance #160815.001. Commissioner Burns seconds. Motion is approved unanimously.

C. Discussion regarding the proposed VOBC tax rate for the 2016 – 2017 fiscal year.

Mayor Upham discusses with council the budget proposed tax rate of \$0.092 per \$100.00 valuation (no change from last year) generates estimated revenue of \$47,695.00. To avoid roll back the max VOBC can increase the tax rate is to \$0.0954 per \$100.00 valuation which would generates an estimated \$49,458.00 revenue.

D. Discussion and possible action regarding VOBC fee schedule for Open Records requests.

Item Tabled.

E. Discussion and possible action regarding detailed map of VOBC.

Kathryn Rosenbluth spoke to Gilbert Natal, 512.268.2522, with Hays County Appraisal District regarding an updated VOBC map. He explained that updated map is located on

their web site: www.hayscad.com . The on line map is interactive and contains detail information on each parcel. For individual plats; open the Plats tab then search "B" for Bear Creek Oaks. If we want a printed map for a wall or something, he can provide that upon request. Council discusses and request the Hays County Map link be added to the web site. And the City Secretary request Gilbert provide a current map, 8.5 x 11.

F. Discussion and possible action regarding November 8, 2016 election for VOBC Mayor and Council Members: including but not limited to approving the Notice of Election.

Mayor Upham makes motion to approve the Notice of Election calling for the November 8, 2016 General Election for VOBC Mayor and City Commissioners. Commissioner Brushwood seconds. Motion is approved unanimously.

8) Old Business

A. Discussion and possible action on road system including the low water crossing and road signage. (Upham)

Council schedules second Right of Way Workshop, so they can continue inspecting all road and right of way's in the village. Workshop is scheduled for Monday, August 22, 2016 7pm at the FM 1826/Bear Creek Dr entrance.

C. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Commissioner Brushwood relocated the digital speed limit detection sign further up N Madrone Trl. Its collecting data on out bound traffic. At this juncture he's not ready to provide new data to Hays County Sherriff. He would like council to consider adding another 30mph speed limit sign on N Madrone Trl.

D. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work. (Upham)

Commissioner Brushwood reports that Johnny is available to start the ditch work project mid September. Mayor suggests we define the scope of job and see if we can get a competitive bid. Councils ROW workshop scheduled for Monday, August 22, 2016 will gather information for the scope of job.

E. Discussion and possible action to change the Minimum Driveway Standards. (Burns)

Item tabled.

9) Announcements

- A. Next VOBC Commissioners Meeting is scheduled for Monday, September 12, 2016 7:00 PM
- B. 5:00pm Monday, August 22, 2016 is the deadline to file for candidacy for VOBC Mayor and City Commissioner(s) in November 8, 2016 election. Candidacy forms and instructions are in the VOBC posting boxes.

10) Adjournment

The meeting adjourned at 9:04 PM

Submitted on September 11, 2016 by Kathryn Rosenbluth.

Approved on 9/12/16

By Kathryn Rosenbluth, City Secretary Kathryn Rosenbluth