

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
July 18, 2016**

1) Call to Order

The meeting was called to order 7:06 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Mayor Upham remarks that the residential fireworks over 4th of July weekend resulted in no fires

4) Approval of Minutes from June 20, 2016 Commissioner Meeting.

Mayor Upham makes motion to approve June 20, 2016 minutes as submitted.

Commissioner Brushwood seconds. Motion is approved unanimously.

5) Discussion and possible action in regards to reviewing 2015 – 2016 budget and actual expenditures.

Discussion with no action.

6) Consent Agenda – the following may be acted upon in one motion. A

Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approval to pay Jeff Raffaele \$1,000.00 for ROW mowing & weed eating.

Invoice dated 6/3/2016.

B. Approval to reimburse Bruce Upham \$30.27 for 2 bags of asphalt. Invoice dated 6/15/16.

Commissioner Brushwood makes motion to approve the consent agenda in its entirety.

Commissioner Burns seconds. Motion is approved. Mayor Upham abstains.

7) New Business

Mayor Upham steps down from dais. Mayor Pro Tem Brushwood opens items 7.B.

**A. Discussion and possible action regarding replat request Lot 17-B,
Section III and Lot 21, Section 1, BCO 13012 S Madrone Trl (Owners**

Tracie and Bruce Upham) Replat to reconfigure acreage and lot lines.

Bruce Upham presents plat; a replat of their 8 acre tract (5 acre Lot 21A + 3 acre Lot 17 B), 13012 S Madrone Trl. They've relocated the lot line so that all permanent improvements are now on the larger tract; changing 5 acres to 5.536 acres. Thus the reason for approval to replat to 5.536 acre Lot 21 + 2.466 acre Lot 17B. Because this is a replat it does not require meeting rules of Subdivision Ordinance, thus road dedication is not required. Council openly discusses the replat. Replat does not contain flood data, however the original lot survey verifies the lots are not in flood plain. Note is on replat that "No structure in this subdivision shall be occupied until connected to an individual rainwater or surface water supply or a state approved community water system. Due to declining water supplies, lots in this subdivision of less than 3.0 acres are not permitted to use or drill a water well. If a water well is present it must have pump and casing pulled and plugged (per plugging requirements of the Teas Water Code and local groundwater conservation district.) Rainwater collection s encouraged and in some areas may offer the best renewable water source."

It is confirmed the driveway on Lot 17B would be abandoned if Upham's sell Lot 17B. Commissioner Burns makes motion to approve the replat request Lot 17-B, Section III and Lot 21, Section 1, BCO 13012 S Madrone Trl. Brushwood seconds. Motion is approved unanimously. City Secretary will record with Hays County.

8) Old Business

A. Discussion and possible action on road system including the low water crossing and road signage. (Upham)

Commissioner Brushwood reports that the creek has stopped running and is dry, Jeff Raffaele has started on Low Water Crossing project. Job is to fill the hole on the downstream side of the low water crossing. In doing so, found it's taking more concrete than anticipated. Because he has to purchase additional concrete, he expects to exceed the \$200.00 budgeted amount. If that's the case Mayor Upham suggests he submit an invoice for \$200.00 plus the amount he goes over for the council to discuss prior to approving the expenditure.

Mayor Upham is working on road bid. Points out the bid from Wheeler Company address's what they consider the 'problem areas' and not all roadways in the village.

C. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Commissioner Brushwood has data from the new location on S Madrone Trail. Data from May 18, 2016 to July 13, 2016 shows average speed 30 to 35 mph.

D. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work. (Upham)

Commissioner Brushwood wants to clearly identify work areas for ditch work; so he can schedule Johnny Valario for ditch project. Mayor Upham suggests priority areas. Council takes a 5 minute recess. Meeting resumes at 7:50 pm.

Discussion continues; council determines it's in their best interest to hold an onsite workshop so council can drive through the village and identify the priority ditch work areas as well as discuss general Right of Way issues. Including but not limited to signage, roads, low water crossing, ditches, clearing/trimming. Workshop scheduled for 7:00 PM July 28, 2016. Meet at N Madrone Trl entrance. City Secretary to post agenda for workshop.

E. Discussion and possible action to change the Minimum Driveway Standards. (Burns)

Commissioner Burns is working with Glen Ragan on this complex issue, they are meet in August.

9) Announcements

A. Next VOBC Commissioners Meeting is scheduled for Monday, August 22, 2016 7:00 PM

Correction August meeting is on Monday August 15, 2016.

10) Adjournment

The meeting adjourned at 8:05 PM

Submitted on August 14, 2016 by Kathryn Rosenbluth.

Approved on 8/15/16
By Kathryn Rosenbluth, City Secretary Kathryn Rosenbluth