

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
May 16, 2016**

1) Call to Order

The meeting was called to order 7:00 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Celeste Mikeska, PEC representative, presented information about PEC's annual membership meeting on June 18, 2016 at 10:30 AM. Information is being mailed to all members.

Kathryn Rosenbluth mentioned Hays Co Vol Fire dept sent a letter to BCOPOA requesting meetings are held in their community room, we use the space but not touch their equipment.

4) Approval of Minutes from March 21, 2016 Commissioner Meeting.

Commissioner Brushwood makes motion to approve March 21, 2016 minutes as submitted. Commissioner Burns seconds. Motion is approved unanimously.

5) Approval of Minutes from April 18, 2016 Commissioner Meeting.

Mayor Upham makes motion to approve April 18, 2016 minutes as submitted. Commissioner Brushwood seconds. Motion approved unanimously.

6) Discussion and possible action in regards to reviewing 2015 – 2016 budget and actual expenditures.

Budget/Expenses reviewed. No action required.

7) Consent Agenda – the following may be acted upon in one motion. A

Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approval to pay Montemayor Britton Bender PC \$1312.50 for final bill (50%) for VOBC 10/1/14 – 9/30/15 fiscal review.

B. Approval to pay Jeff Raffaele \$260.00 for ROW trimming. Invoice dated

5/4/16.

C. Approval to pay Knight & Partners \$420.00 for attorney services in March 2016.

D. Approval to reimburse Kahryn Rosenbluth \$141.00 for expenses to record the final plat, Lot 41, Section1, BCO.

Commissioner Burns makes motion to approve the consent agenda in its entirety.

Commissioner Brushwood seconds. Motion is approved unanimously

7) New Business

A. Discussion and possible action regarding TDSVOBC Annual Trash Clean Up Day held on Saturday May 14,2016.

Mayor Upham reports a successful trash clean up day. At the Madrone Cr location the compactor truck was full at 12:50 pm and the roll off container and was replaced with a 2nd roll off container. Niles Cove location the roll off was full and compactor truck near full at 1pm. He didn't notice any significant dumping at either location prior to 9 AM.

8) Old Business

A. Discussion and possible action on road system including the low water crossing. (Upham)

Resident, Seabo Rountree presented council with pictures of the roadway on Bear Creek Drive near his house. He wants council to be aware that the road is cracking, lifting up and has holes. Looks like water might be underneath pushing up, or buckling up the road? Obviously a new issue that needs looking into.

Mayor Upham talked to Ramming Paving and discussed three options in general:

1. Asphalt is fairly young. For +/- \$100,000.00 we could spray oil on it to rejuvenate.
2. We could chip seal the entire roadway. Chip sealing will assist with adding a layer for asphalt to adhere to. Hard for asphalt to stick to asphalt.
3. Resurface with asphalt.

Commissioner Brushwood encourages council to look at roads and move forward to action.

Jeff Raffaele accepted \$200.00 approved expenditure to fill the hole created by water erosion on the downstream of low water crossing. \$200.00 includes labor, concrete and rebar. Work can't begin until creek is dry.

C. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Commissioner Brushwood reports still having issues with getting the data downloaded. He is working on getting this resolved. Still interested in relocating the detection sign. Mayor Upham shares resident, Roland Williams' concern with vehicles traveling at excessive speeds on N Madrone Trl. He feels majority of culprits are commercial vehicles. He would like council to consider installing speed bumps. In light of this information maybe relocate the detection sign to N Madrone Trl.

D. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work. (Upham)

General discussion of problems with side of roads washing out and culvert/ditch issues. Commissioner Brushwood shared that the culvert near his house is 100% clogged, thus not in service. He will reach out again to the firm that did low water crossing work for a daily rate quote for ROW ditchwork. Also mentioned the recent storm brought down a few trees in the Bear Creek Dr ROW. Mayor Upham makes motion to pay Jeff Raffaele an amount not to exceed \$200.00 to clear and dispose of the downed trees. Commissioner Brushwood seconds. Motion is approved unanimously.

E. Discussion and possible action to change the Minimum Driveway Standards. (Burns)

Commissioner Burns has now discussed this complex issue with Glen Ragan. He is discussing and researching what changes are best for our community.

Suggested model is a 16' wide driveway with as much as a 26' tie into the street for emergency vehicle access. Council discusses and feels a 20' tie in to street would probably service a classic fire pump truck.

9) Announcements

**A. Next VOBC Commissioners Meeting is scheduled for Monday,
June 20, 2016 7:00 PM**

10) Adjournment

The meeting adjourned at 8:15 PM

Submitted on June 12, 2016 by Kathryn Rosenbluth.

Approved on 6/20/2016

By Kathryn Rosenbluth, City Secretary Kathryn Rosenbluth