

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
January 18, 2016**

1) Call to Order

The meeting was called to order 7:04 pm.

2) Roll Call

Mayor Upham, Commissioner Brushwood and Commissioner Burns are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Dallas Hudson is a life scout in the Boy Scout journey to be an Eagle Scout. His mission is to carry out a community service project. He asks council if they would be receptive to constructing a small monument on the monument wall to commemorate the Village of Bear Creek. Council suggested he put together a proposal, get in on the agenda for council to discuss.

4) Approval of Minutes from December 21, 2105 Commissioner Meeting.

Commissioner Burns makes motion to approve the December 21, 2015 minutes as submitted. Commissioner Brushwood seconds. Motion approved is approved unanimously.

5) Discussion and possible action in regards to reviewing 2015 – 2016 budget and actual expenditures.

Commissioner Brushwood asks the frequency of PEC franchise payment. VOBC receives an annual payment for the previous year. January we received the franchise fee for 2015.

6) Consent Agenda – the following may be acted upon in one motion. A

Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approval to pay Monetmayor ill Britton & Bender PC \$1,312.50, the 50% fee for 2014 -2015 VOBC financial review. Invoice dated 12/18/15.

Commissioner Burns makes motion to approve the consent agenda as submitted. Mayor Upham seconds. Motion is approved unanimously.

7) New Business

A. Discussion and possible action regarding new state law requiring Eminent Domain reporting. (Upham)

Mayor Upham explains a new law went into effect (Senate Bill 1812) requiring the public entities with eminent domain authority to report specific information to the Comptroller of Public Accounts on an annual basis. 2015 report is due February 1, 2016. Mayor Upham makes a motion to authorize the City Secretary to complete the Eminent Domain report by fiscal year as required by law. Commissioner Brushwood seconds. Motion is approved unanimously.

B. Discussion to move VOBC February Council Meeting from Monday, February 15, 2016 to Monday, February 1, 2016 to discuss and take action on Preliminary Plat to combine and subdivide two (4.109 acre and 1.561 acre) tracts of Section 1, Lot 41, Bear Creek Oaks into two 2.64 acre tracts.

Council received the preliminary plat on January 8, 2016. City Secretary was out of town until January 12, 2016. To have this item on the council agenda, we must meet public posting requirements, and meet within 30 days of receiving the Preliminary Plat. For that to happen council agrees to move the February council meeting from February 15, 2016 to February 1, 2016. City Secretary mailed notifications to all property owners within 200' of the Section 1, Lot 41, BCO on January 15, 2016 and the Public Notice will be in The News Dispatch January 21, 2016. Council briefly reviews the preliminary plat and confirm it appears in order. The Preliminary Plat will be discussed in its entirety February 1, 2016. In the interim Mayor Upham will communicate to the property owner we want the water source for the lots on the plat.

8) Old Business

A. Discussion and possible action on road system including the low water crossing. (Upham)

Mayor Upham reports he has not taken action on this item.

B. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Brushwood)

Commissioner Brushwood reports he successfully flipped the unit around so it's now collecting data from traffic coming the other direction. He recently downloaded data and is working on configuring the data.

C. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work. (Upham)

Table this item.

9) Announcements

A. Next VOBC Commissioners Meeting is scheduled for Monday, February 1, 2016 7:00 PM

B. VOBC/TDS Annual Trash Clean Up Day is Saturday, May 14, 2016 9:00 AM to 1:00 PM

10) Adjournment

The meeting adjourned at 8:14 PM

Submitted on January 30, 2016 by Kathryn Rosenbluth.

Approved on 2/1/2016

By Kathryn Rosenbluth, City Secretary Kathryn Rosenbluth