

**MINUTES OF THE MEETING OF THE  
VILLAGE OF BEAR CREEK COMMISSIONERS  
October 19, 2015**

**1) Call to Order**

The meeting was called to order 7:01 pm.

**2) Roll Call**

Mayor Upham and Commissioner Brushwood are present.

**3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

Allen Brushwood spoke to Victor Vargus, road engineer for TX Dept of Transportation regarding work on FM 1826. Mr Vargus said the road rumples are the first phase. Future phases include 6' shoulders, turn lanes in 4 areas including Bear Creek Dr and Madrone Trl. TX DOT is going out to bid for the future phases. TX DOT will not be making any changes to the road elevation.

**4) Approval of Minutes from September 21, 2105 Commissioner Meeting.**

Commissioner Brushwood makes motion to approve the September 21, 2015 minutes as submitted. Mayor Upham seconds. Motion approved is approved unanimously.

**5) Discussion and possible action in regards to reviewing 2015 – 2016 budget and actual expenditures.**

No action taken.

**6) Consent Agenda – the following may be acted upon in one motion. A**

**Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

**A. Approval to reimburse Kathryn Rosenbluth \$158.00 (\$84.00 printing ROW mailer + \$98.00 stamps)**

**B. Approval to pay Victor O Schinnerer \$50.00 for Bruce Upham's bond renewal. Invoice dated 9/18/15.**

Commissioner Brushwood makes motion to approve the consent agenda as submitted. Mayor Upham seconds. Motion approved is approved unanimously

## 7) New Business

- A. Action to oath Douglas Burns in to office. Douglas Burns to fill the vacant City Commissioner seat. Term expires November 2106.**

Mayor Upham oath's Douglas Burns into office.

- B. Action to appoint Allen Brushwood Mayor Pro Tem.**

Mayor Upham appoints Allen Brushwood Mayor Pro Tem.

- C. Discussion regarding PEC to consider line item billing of franchise fees.**

Mayor Upham explains that PEC is looking for more transparency on their billing statements. Soon the VOBC franchise fee be a line item on PEC's billing statement. VOBC franchise fee is small percentage to the consumer base on their usage.

- D. Discussion and possible action regarding review of our road system and condition.**

Mayor Upham reports that Ramming Paving reviewed the VOBC roadways and determined some oddities exist: road cracking and road crowing has disappeared in places. Recommend additional work where N Madrone Trl and S Madrone Trl meet. Estimate cost of road work is +/- \$125,000.00 0. It is recommended we get an engineer to review our roads and make an assessment on action to be taken.

Commissioner Burns makes a motion that VOBC hire an consultant road engineer with an expenditure not to exceed \$2,000.00. Commissioner Brushwood seconds. Motion passes unanimously.

## 8) Old Business

- A. Discussion and possible action on VOBC Right-of Way Clearing. (Brushwood)**

Robert Williamson, Aspen Tree Service and Landscaping is in attendance.

Commissioner Brushwood makes introduction an turns the floor over to Mr Williamson.

Mr Williamson states work should begin Nov 2 and take 5 to 7 days to complete.

(weather permitting) They will clean equipment between oak's cut and seal oak wounds immediately. They will be conscientious of homeowners concerns and the city requirements. Homeowner's are welcome to contact them for a bid on private property.

- B. Discussion and possible action on improvements to the low water crossing. (Upham)**

Mayor Upham discusses the hole in concrete on the downstream side. Concerned that

over time water churning in the hole will eventually erode the foundation of the low water crossing. Kathryn Rosenbluth informed council that the Odem's are clearing on their lot upstream of the low water crossing. They've cleared cedars and shrub, some of which are in the creek bed. Only a few oaks on the lot remain. She expresses concerns with land erosion during flooding.

**C. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Bohm)**

Commissioner Bohm is looking for the key to downloaded new readings. Report will be forthcoming.

**D. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work. (Upham)**

Mayor asked commissioners during next big rain to drive through the village and observe water run off onto roads, culverts and the low water crossing.

**9) Announcements**

**A. Next VOBC Commissioners Meeting is scheduled for Monday,  
November 9, 2015 7:00 PM**

**10) Adjournment**

The meeting adjourned at 8:20 PM

Submitted on November 8, 2015 by Kathryn Rosenbluth.

Approved on 11/9/2015

By Kathryn Rosenbluth, City Secretary Kathryn Rosenbluth