

**MINUTES OF THE MEETING OF THE  
VILLAGE OF BEAR CREEK COMMISSIONERS  
March 16, 2015**

**1) Call to Order**

The meeting was called to order 7:05 pm.

**2) Roll Call**

Mayor Upham, Commissioner Bohm and Commissioner Brushwood are present.

**3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

Seabo Rountree provided council with an update on the situation between his neighbors dog attacking his dog. His neighbor has now installed a wood fence between his and their yard. The fence is 6' tall.

**4) Approval of Minutes from February 16, 2015 Commissioners Meeting.**

Mayor Upham makes a motion to approve the February 16, 2015 minutes as submitted. Commissioner Brushwood seconds. Motion approved. 2 Yea, 0 Nea, 1 abstension.

**5) Discussion and possible action in regards to reviewing 2014 – 2015 budget and actual expenditures.**

Budget vs Actual reviewed. No changes necessary.

**6) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

- A. Approve payment to Montemayor Hill Britton & Bender PC \$1312.50 for final payment of VOBC 10/13 – 9/14 fiscal review. Invoice dated 2/15/15.**
- B. Approve reimbursement to Kathryn Rosenbluth \$12.79 for office supplies.**
- C. Approve reimbursement to Kathryn Rosenbluth \$180.00 for TML Public Funds Investment Act Training Course registration fee.**
- D. Approve payment to Hays Central Appraisal District \$94.53 for 2015 2<sup>nd</sup> quarter. Invoice dated 3/2/15.**

Commissioner Bohm makes motion to approve the consent agenda as submitted.

Commissioner Brushwood seconds. Motion is approved unanimously.

## **7) New Business**

### **A. Commissioner report on the Community Leadership Training Meeting on Emergency Preparedness held February 17, 2015. Discussion and possible action to approve the “draft” VOBC financial.**

Mayor Upham reported the meeting was a general discussion of emergency preparedness. This meeting was just the beginning of many. Discussion included how the community would establish block captains. Each captain would have 10 homes to be responsible for. Once Hays County Judge declares an emergency privately owned assets (such as generator) would be used as community assets. An accounting system is set up so those donating assets and time can be reimbursed through FEMA. Since the meeting Dola Price completed the 3 hr on line Emergency Management Course.

### **B. Discussion and possible action on improvements to the low water crossing. (Upham)**

At present the low water crossing is showing signs of wear and tear. It has two 24” pipes. The Mayor has started the process of contacting contractors to see what they recommend and the cost. Mayor reports that Grubert Equipment Contractors propose 6 pipes, all non round (but exactly sure of the shape). Feels there is room to install 6 pipes, but no more than 6. They would not change the elevation of the road. Commissioner Bohm stated that 6 pipes would probably be better than four 36” round pipes. Their proposal includes removing existing pipes and concrete from asphalt to asphalt, hauling off all removed material, installing concrete on roadway with safety end treatments and slide slopes, installing 8” H x 6” W traffic curb with 4’ of curb, then 1 open for a total of 60’ on each side, install six –design 4 pipes with total length of each pipe being 48’ including the 3 to 1 ends and compact material in between, around and over the top of pipes ready for concrete. Total cost \$44,030.00. Bid is good for 30 days. Grubert Equipment Contractors has been in business since 1979. They said they might not be the lowest in price, but they provide good quality and have a good reputation.

Council discussed how all traffic would be diverted to Bear Creek exit/entrance for minimum 2 weeks. Might be best to do the work in summer to avoid diverting the

school bus. Prior to work being done all residents will be notified, as well as US Postal Service, Newspaper Delivery, TDS, etc. In addition council needs approval from property owners on both sides of the low water crossing; The McCulley's and Segalotto/Rosenbluth. Because the project is under \$50,000.00 it is not required to go out to sealed bid. However, the Mayor intends to get additional bids for council to review.

## **8) Old Business**

### **A. Discussion and possible action regarding an automated digital speed limit detection and warning sign. (Bohm)**

Commissioner Bohm reports the digital speed limit sign gathers all kinds of data and can be programmed in numerous ways. In the few weeks of operation on N Madrone Trail, catching traffic headed west before 8600 N Madrone, the following data was gathered: Top speed of 66 mph was recorded on Saturday 3/14/15. Most cars reported in one day was 230. The least amount of cars reported in one day was 51. On Fridays overall higher record of speed recorded, appears drivers speed more on Friday. He would like to move the digital speed limit sign to another location prior to the next council meeting. The job could be done by one, however much easier with two, Commissioner Brushwood offered to help him relocate the sign.

### **B. Discussion and possible action regarding the VOBC Subdivision Ordinance requirements 3 acre or smaller tract with well water and Aerobic septic system. (Bohm)**

Item Tabled.

### **C. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work.**

Commisisoner Brushwood has had multiple conversations with Johnny, who did the work on our low water crossing, he is interested in doing the ditch work but very busy with work due to the recent rains in Hays County.

Mayor Upham stated that at this time Ramming Paving has completed the crack fill on N Madrone Trl and Cedar Cove. They have not yet completed all roads with in the Village, but plan to do so and will invoice once the work is 100% complete.

## **9) Announcements**

### **A. Next VOBC Commissioners Meeting is scheduled for Monday, April 20, 2015 7:00 PM**

**B. VOBC – TDS Annual Trash Clean Up Date Saturday, April 25, 2015**

**9:00 AM – 1:00 PM.**

**10) Adjournment**

The meeting adjourned at 8:20 PM

Submitted on April 13, 2015 by Kathryn Rosenbluth.

Approved on 4/20/15

By Kathryn Rosenbluth, City Secretary Kathryn Rosenbluth