

**MINUTES OF THE MEETING OF THE
VILLAGE OF BEAR CREEK COMMISSIONERS
October 20, 2014**

1) Call to Order

The meeting was called to order 7:05 pm.

2) Roll Call

Mayor Upham, Commissioner Bohm and Commissioner Brushwood are present.

3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.

Kathryn Rosenbluth reports that last week, on Columbus Day, Duncan McCulley called the sheriff on motorcycles speeding up and down the street.

Mayor requests #8 New Business Item #B to be discussed at this time.

8) New Business

B. Discussion and possible action to approve West Travis County Public Utility Agency's application for water service line and meter assembly line in the Right of Way at 12805 S Madrone Trl.

Keith Parkan, WTCPUA representative is in attendance. Keith Parkan 512-263-0100, kparkan@wtcpua.org. Parkan informs council the property located at 12805 S Madrone Trl has requested water line extension. WTCPUA is requesting council approve a road cut so they can extend the water line to 12805 S Madrone Trl –Broadsky's home. Hook up fee to property owner is \$15,500.00 + \$6000.00 impact fee + \$3900.00 for saw cut and paving. Council requests the VOBC road not be cut; instead WTCPUA work within the easement to extend the water line. Parkan said that is doable and would reduce the \$3900.00 charge to \$1000.00. WTCPUA then works within the Right of Way to do a meter split off Hudson to avoid a road cut and/or road boring. WTCPUA would install a 1.5" line and install meter in the Right of Way for Broadsky. Mayor Upham makes a motion that VOBC council authorize WTCPUA to install a waterline and meter at 12805 S Madrone Trl. WTCPUA to access that side of the roads water line without disturbing the road, pavement or Right of Way. Commissioner Brushwood seconds. Motion is approved unanimously.

4) Approval of Minutes from August 18, 2014 Commissioners Meeting.

Minutes are not available. Table this item.

5) Approval of Minutes from September 15, 2014 Commissioners Meeting.

Minutes are not available. Table this item.

6) Discussion and possible action in regards to reviewing 2014 – 2015 budget and actual expenditures.

Budget is reviewed. Commissioner Bohm makes motion to amend the 2014-2015 budget increasing road services from \$135,000.00 to \$140,000.00. Commissioner Brushwood seconds. Motion is approved unanimously.

7) Consent Agenda – the following may be acted upon in one motion. A Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.

A. Approve to Victor O Schinnerer \$50.00 for Bruce Upham’s bond renewal. Invoice dated 9/19/14.

B. Approve payment to Postal Annex \$252.00 for annual mailbox renewal. Invoice dated 10/1/14.

C. Approve reimbursement to Kathryn Rosenbluth \$113.85 for reimbursement of annual web hosting/domain registration with Hostgator.

D. Approve payment to Texas Municipal League \$536.00 for annual membership dues. Invoice dated 10/9/14.

Commissioner Bohm makes motion to approve the consent as submitted.

Commissioner Brushwood seconds. Motion approves unanimously.

8) New Business

A. Discussion and possible action to regarding an automated digital speed limit detection and warning sign. (Mark Bohm)

Commissioner Bohm has 3 quotes for different automated digital speed limit detection and warning signs. Of the three he recommends the US Traffic Controls unit. It weighs 35 lbs, can be mounted on poles (such as speed limit signs), can be moved from location to location, it’s a self contained unit. Cost of \$3995.00 plus shipping/handling. Mounting hardware comes with the unit. Extra mounting hardware is \$200.00 a set. US Traffic Controls is a Texas company, out of Dallas, TX. Council likes

the concept of attaching the unit to a pole rather than having it sit on a trailer. Commissioner Bohm makes a motion to purchase 1 pole mounted radar sign \$3995.00 + \$97.00 shipping/handling + not to exceed \$300.00 for laptop and pole mounts from US Traffic Controls. Mayor Upham seconds. Discussion takes place as to which pole to mount it to, correct size of pole mounts and if we can load the software on multiple computers. Commissioner Bohm makes amendment to his motion: amending + \$300.00 not to exceed extra clamps & mounting hardware for extra pole sizes. Commissioner Brushwood seconds. Motion approved unanimously.

B. Discussion and possible action to approve West Travis County Public Utility Agency's application for water service line and meter assembly line in the Right of Way at 12805 S Madrone Trl.

This item was discussed earlier in the meeting.

9) Old Business

A. Discussion and possible action regarding non permitted culvert at 9000/9002 Bear Creek Dr, Sec.1, Lot 19; and recommendations from Glen Ragan, VOBC Driveway Permit Authority.

Property owner has restored the driveway to the 'previous' culvert condition. No need to pursue this any further.

B. Discussion and possible action regarding the VOBC Subdivision Ordinance requirements 3 acre or smaller tract with well water and Aerobic septic system. (Upham)

No new information on this item. Table.

C. Discussion and possible action regarding Village of Bear Creek Right-of-Way; including but not limited to ditch work.

Mayor Upham states that Ramming Paving gave our roads a good look over. They recommended additional work in the following areas: 1) Bear Creek Drive, area west of where we replaced the pipe. The entire width of the street needs work. 2) Bear Creek Drive near S. Madrone Trl; above the area that floods. 3) Four spots on Madrone Trl. Need to investigate this further and get bids for work. Ramming Paving provided an estimate for annual crack fill of \$6500.00. Mayor Upham makes motion to approve crack fill work to Ramming Paving for \$6500.00 Commissioner Brushwood seconds. Motion approved unanimously.

Mayor Upham states that a PEC light is out at the Bear Creek Entrance. It's probably been out a while, but upon noticing it, he spoke to PEC who said they would replace it with a LED light.

Council feels the recent rain has our Right-of-Way in need for mowing before winter. Commissioner Bohm makes motion for VOBC to approve Right-of-Way mowing at a cost not to exceed \$1200.00. At Mayors discretion when to schedule the mowing.

Commissioner Brushwood seconds. Discussion: would be nice to have the mowing completed prior to Thanksgiving holiday. Motion approved unanimously.

Mayor Upham has not yet sent the ditch work out to bid.

D. Discussion and update on the well we are monitoring.

There is no new data as there is a problem with the probe. Commissioner Brushwood suggest rather than fixing the probe we have well date information and/or Link(s) to community well data on the VOBC web site.

10) Announcements

**A. Next VOBC Commissioners Meeting is scheduled for Monday,
November 17, 2014 7:00 PM**

11) Adjournment

The meeting adjourned at 8:50 PM

Submitted on December 28, 2014 by Kathryn Rosenbluth.

Approved on 11/19/15

By Kathryn Rosenbluth, City Secretary Kathryn Rosenbluth