

**MINUTES OF THE MEETING OF THE  
VILLAGE OF BEAR CREEK COMMISSIONERS  
January 20, 2014**

**1) Call to Order**

The meeting was called to order 7:01 pm.

**2) Roll Call**

Mayor Upham, Commissioner Bohm and Commissioner Brushwood are present.

**3) Citizens Comments will be taken from the audience on Non-Agenda related topics. No action may be taken by the City during Citizens Comments.**

None.

**4) Approval of Minutes from December 16, 2013 Commissioners Meeting.**

Commissioner Bohm makes motion to approve the December 16, 2013 minutes as submitted. Mayor Upham seconds. Motion passes unanimously.

**5) Discussion and possible action in regards to reviewing 2013 – 2014 budget and actual expenditures.**

Budget reviewed, no action taken.

**6) Consent Agenda – the following may be acted upon in one motion. A**

**Commissioner, Mayor or a Citizen may request items be pulled for separate discussion and/or action.**

**A. Reimburse Mark Bohm \$8.00 for the TX Dot traffic accident report.**

**B. Approve payment to Alliance Transportation Group \$1,950.00 for traffic analysis. Invoice dated 11/1/13.**

**C. Approve payment to Texas Road Repair & Patches \$3,000.00 for clean out of low water crossing. Invoice dated 12/18/13.**

**D. Approve payment to CAMPO for \$350.00 annual contribution. Invoice dated 1/2/14.**

Commissioner Brushwood requests to pull item D for discussion. Commissioner Bohm requests to pull item B for discussion. Mayor Upham makes motion to approve items A & C for payment. Commissioner Brushwood seconds. Motion passes unanimously.

Item B opened for discussion: \$1950.00 is 100% payment for job. Council wants

confirmation we didn't pay ½ fee up front. City Secretary confirms no upfront payment was made to Alliance Transportation Group. Mayor Upham makes motion to approve item B for payment. . Commissioner Brushwood seconds. Motion passes unanimously. Item D opened for discussion: Mayor Upham explains that every year CAMPO requests an annual contribution. Years past VOBC has not contributed. Council doesn't see value in putting our resources toward CAMPO. Lack of motion; item is not paid.

## **7) New Business**

### **A. Discussion and possible action regarding FEMA assistance for Halloween Floods in Hays County effective 12/19/13.**

December 19,2013 the federal government announced that municipalities in Hays County,Tx can apply for FEMA assistance for damage to roads, bridges or structures caused by the Halloween Floods (10/312013). VOBC low water crossing was filled with clean sediment from the flood. Since then the VOBC has contracted the clean out of the low water crossing; repairing it to pre flood condition at an expense of \$3,000.00. Kathryn Rosenbluth reports that on Jan 9, 2013 she attended the Hays Co Applicants Briefing meeting. She has submitted forms for public assistance. If approved we would be reimbursed 75% of the costs incurred.

**Mayor Upham requests item #8.B moved up and discussed at this time.**

### **8) B. Discussion and possible action regarding VOBC traffic analysis of Niles Cove / N Madrone Trl intersection, and the final report by Alliance Transportation Group.**

Council received revised report from Alliance Transportation Group. Council discussed the revisions in this report; specifically options 3 and 4. All agree the three way stop improves the intersection. Commissioner Bohm is curious if in the 50' ROW if anything else we can do with in the ROW to improve the intersection. Do we potentially need to ask other questions, possibly some other solutions? Seeking the best solution within the existing limitations; Council agrees not to remove the large tree affecting visibility. The revised report; Option 4 addresses and satisfies Council's concerns. However the report does not contain requirement and location for stop bars and stop ahead sign for both locations on N Madrone Trl. Commissioner Bohm will contact them and request this revision. Council requests City Secretary to hold their check until satisfied with the report.

**B. Discussion and possible action to approve Ordinance # 140120.001.**

**Ordinance authorizing the erection of a stop sign on N. Madrone Trl facing West, making the three way intersection of Niles Cove/N. Madrone Tr/N. Madrone Trl a three way stop sign intersection.**

Mayor Upham makes motion to approve Ordinance #140120.001 with the following statement added to the ordinance; "WHEREAS, A report from Alliance Transportation Group dated January 17, 2014 recommends in the conclusion that public safety will be enhanced with the modification to a three way stop sign intersection;". Council takes action to put up signage recommended in the report from Alliance Transportation Group. Commissioner Brushwood seconds. Motion passes unanimously.

Mayor Upham makes motion to allocate no more than \$2,000.00 for the additional signage and installation as recommended in the report by Alliance Transportation Group. Commissioner Brushwood seconds. Motion passes unanimously.

**C. Discussion and possible action to schedule the date for VOBC/TDS annual trash clean up 2014.**

Council looks at dates for annual clean up. They prefer Saturday, April 26, 2014. Second choice is Saturday, May 3, 2014. City Secretary will contact TDS see what date works for them and get it scheduled.

**D. Discussion and possible action on noise complaints regarding repetitive gun fire in the vicinity of 12801 S. Madrone Trl.**

Mayor received e-mail complaint/concerns of gun fire. He verbally followed up with the property owner. After that conversation, the Mayor requested the City Secretary send a letter to property owners of 12801 S Madrone Trl requesting they refrain from shooting and/or target practicing on their property and take that activity to a gun/rifle range. VOBC has had no further communication with either party.

**E. Discussion and possible action to amend Driveway/Culvert Ordinance per recommendations from Glen Regan, Chairman of the Driveway Authority.**

Glen Regan is not in attendance. In his absence he provided council written recommendation of his proposed changes to the Driveway/Culvert Ordinance. Council takes action for each member to review the ordinance so they can familiarize themselves and table this item to next month.

**F. Discussion to compensate Micah Upham for labor to clearing the pipe under**

**the low water crossing December 2013.**

Micah Upham, son of Mayor Upham, is requesting that council consider paying him for his labor in cleaning out the tubes at the low water crossing. Council expresses their appreciation to Micah; for volunteering and his community service.

**G. Discussion and possible action to update the Hays County Animal Control Ordinance on VOBC web site. (Upham)**

Mayor Upham requests the VOBC web site be updated to contain Hays County Animal Control Ordinances # 4 and # 5. City Secretary will update the web site.

**8) Old Business**

**A. Discussion and possible action regarding damage and repair caused by 10/31/13 storm event. Including but not limited to: clean out of low water crossing, upgrade the low water crossing, clean out of culverts and Right of Way ditch work.**

Mayor Upham stated that this is a work in progress.

**B. Discussion and possible action regarding VOBC traffic analysis of Niles Cove / N Madrone Trl intersection, and the final report by Alliance Transportation Group.**

Discussed earlier in the meeting.

**C. Discussion and possible action regarding the safety of the VOBC intersections on Camp Ben McCulloch Rd. (FM1826) (Bohm)**

Commissioner Bohm is pursuing TX DOT to request a traffic study on our entrances at FM 1826. He now has the name of who to contact us at TX DOT and is trying to reach that person.

**D. Discussion and possible action regarding a new Hays County emergency URL site, its implementation and its use to VOBC. (Upham)**

Commissioner Brushwood is working with Kharley w/ Hays County emergency services to obtain a log in and password to the URL.

**E. Discussion and possible action regarding new culvert at 9002 Bear Creek Dr, Sec.1, Lot 19; and recommendations from Glen Ragan, VOBC Driveway Permit Authority.**

No new information. .

**F. Discussion and possible action regarding Village of Bear Creek Right-of-Way.**

Visibility of the stop sign entering the Village from N Madrone Trl would be improved with Right of Way clearing of brush. Mayor Upham makes motion authorizing Commissioner Brushwood to clear the area between the fence and the road leading up to and around the stop sign. Commissioner Bohm seconds. Motion approved 2 ye  
1 abstain.

**G Discussion and update on the well we are monitoring.**

No new information.

**9) Announcements**

**A. Next VOBC Commissioners Meeting is scheduled for Monday, February 17, 2014 7:00 PM**

**10) Adjournment**

The meeting adjourned at 9:15 PM

Submitted on February 17, 2014 by Kathryn Rosenbluth.

Approved on 2/17/14

By Kathryn Rosenbluth, City Secretary 